Training Department

Training department has organised “Basic First Aid Training” in Jul ’12 for a total of 51 external personnel from different organisations. In total 03 courses on basic first aid issues have been conducted. Among them, one course has been arranged in Comilla for 06 employees of Tullow Bangladesh Ltd., one in Kushtia for 13 employees of Siemens AGBO and the last one in Dhaka for 32 members of Bangladesh National Cadet Core (BNCC). The participants have received theoretical and practical knowledge on basic first aid issues. RCRC movement message has also been communicated to the participants.

Achievement

“Basic First Aid Training” and “Refresher Course on First Aid Training” have been completed. Skills-based knowledge on basic first aid issues have been delivered to a total of 70 external professionals.

At this stage, the department has also completed “Refresher Course on Basic First Aid Training” and have also conducted 02 courses on first aid issues. The training has been organised in Dhaka and Comilla for employees of Tullow Bangladesh Ltd. Knowledge on first aid issues has been imparted to a total of 19 participants. A lack of IT equipment like laptop, multimedia projector, scanner, digital camera and photocopier is a major challenge for the department. Inconvenient office set-up and flexible training schedule are the other challenges.
Risk Reduction through Empowerment of Women (RREW) Project

Under RREW project, ‘Community Based Health & First Aid (CBHFA) Training Part-II’ has been completed in Jul ‘12 for strengthening capacity of volunteers on CBHFA activities. The training has been organised at BDRCS NHQ and a total of 42 Community Volunteers (CV), Community Volunteer’s Supervisors (CVS), Community Health Promoter (CHP) and Assistant Community Midwife (ACMW) from 04 Mother & Child Healthcare (MCH) centers namely - Dhalahar, Kaslakati, Dularhat and Bankerhat have received the training. Knowledge and skills on health and first aid issues including nutrition, family planning, HIV/AIDS and women empowerment have been provided to the participants for increasing their skills on CBHFA activities who in turn will act as a catalyst of CBHFA activities.

At this stage, Health Awareness Session for building community awareness on health and hygiene issues has been completed. In total, 18 health sessions have been conducted in 18 villages covered under 06 MCH centers. Appropriate knowledge on health and hygiene issues has been delivered to nearly 360 people to strengthen their capacities for disaster preparedness and management. A total of 27 members from the Renovation Committee and the Purchase Committee have received orientation on their roles & responsibilities regarding improvement of infrastructure and renovation of Dhalahar and Bankerhat MCH centers.

Project authority has visited 02 MCH centers located at Tetulia and Horinagar and has conducted pre-assessment for construction of infrastructure at those centers. During the visit, meeting with Centre Management Committee members, Community Volunteers, Community Volunteer’s Supervisor and Community Midwife has also been arranged to discuss on Disaster Risk Reduction Issues and emphasis has been given to preparedness and management of flood. Time constraint was a challenge for CBHFA Training. Lack of IEC materials and adverse weather were the challenges for conducting Health Awareness Sessions.

Achievement

“Community Based Health & First Aid Training Part-II” has been completed and total 42 participants have received skill-based knowledge on CBHFA activities.

In total, 18 Health Awareness Sessions have been completed and knowledge on health and hygiene issues has been delivered to around 360 community people.

A total of 27 members of the Renovation Committee and the Purchase Committee have received orientation.

Pre-assessment for construction of MCH centre at Tetulia and Horinagar has been conducted.
**Unit Affairs Department**

In Jul '12, Unit Affairs department has com- elected for each of those Branches. Ad-hoc pleted election process at Gopalganj and Narail committee comprising 10 members has also Branches to form Unit Executive Committee been formed for Lalmonirhat Branch. (UEC). UEC comprising 10 members have been

Achievement

Unit Executive Committee for Gopalganj and Narail Branches and Ad-hoc Committee for Lalmonirhat Branch have been formed.

In total, 129 Life Members and 1,204 Annual Members have been registered.

Certificates have been issued for 149 Life Members. BDT 5,38,196 as share money have been collected.

At this stage, the department has completed collection of monthly activity reports from all 68 Branches. Enrolment process for 129 Life members and 1,204 Annual members has been completed. The department has distributed certificates among 149 Life members and has also collected BDT 5,38,196 as share money from the members. Reluctant attitude of the Ad -hoc committees to elect UEC and inefficiency of the Branch level personnel in producing reports are the continuous challenges for the department.

**Personnel Department**

Personnel department, in Jul '12, has com- pleted recruitment process for one project per- sonnel and arranged promotion for a BDRCS employee. Inter-department transfer for 10 officers and 9 other staffs has been arranged by the department. At this stage, a total of 39 em- ployees including both officers and support staffs have received annual increment as per standard procedure. The department has also provided assistance to 05 officers and a staff to complete registration process for provident fund.

Achievement

Recruitment process for a project staff, promotion of an employee, inter-department transfer for a total 19 officers and staffs, annual increment for 39 employees and provident fund membership for total 06 employees have been completed.
Community Development Initiative (CDI) Programme

In Jul ’12, community selection process under CDI extension programme has been completed. A total of 04 communities namely as Tabaria and Darlarkul Baladanga from Gopalganj district and Dakkhin Nazir and Dighir Padmapukur from Rangpur district have been selected. At this stage, data collection tool for conducting community baseline survey has been developed and appropriate guidelines to conduct baseline survey have also been provided to the volunteers. The survey report is currently under process to be prepared and social mapping for the selected communities has also been completed. Prior to the baseline survey, a total of 04 FGD covering each community have been conducted. Under CDI follow-up activities, a total of 84 adult literacy classes in Kushtia, Magura, Nilphamari and Natore districts have been completed. Adverse weather like heavy rainfall was a challenge for conducting community baseline survey.

Internal Audit Department

Internal Audit department in Jul ’12 has conducted an audit at Sylhet Branch and has cross-checked Branch accounts and finance records covered under the financial period from January, 2011 to June, 2012. After auditing, Branch authority has been suggested to update and maintain all records and to complete Branch audit. For the same financial period, the department has also completed audit process for Mujib Jahan Blood Centre of Sylhet and has prepared audit report with necessary recommendations. Auditing for Sylhet Red Crescent Maternity Hospital has also been completed at this stage.
Climate Change and Adaptation (CCA) Project

In Jul ’12, CCA project has completed “Participatory Approach towards Risk Reduction at Communities (PARC) Training” strengthening capacity of project staffs and volunteers and a total of 26 participants from Bogra Branch have received the training. Coordination meeting has also been organised at Bogra Branch. For building community awareness on climate change issues, Community Centers have been established in 02 communities of Mankgonj district and in 02 other communities of Bogra district. In addition, Community Information boards have also been installed in 08 communities of Bogra, Gopalganj, Manikgonj and Noakhali districts.

Achievement

“Participatory Approach towards Risk Reduction at Communities (PARC) Training” for 26 project staffs and volunteers has been completed.

Setting up of Community Centres in 04 communities and installation of Community Information boards in 08 communities have been completed.

Sample trees have been distributed among 2364 households. In total, 20 community people have received training on fish culture.

Tiffin support has been provided to 200 pre-primary school students and 06 teachers have also been received transport support.

CCA E-newsletter has officially been launched and uploaded to BDRCs website.

At this stage, E-newsletter of CCA project has been launched by BDRCs Chairman Professor Dr. M.S. Akbar, MP through a ceremony where Vice-Chancellor of BRAC University Dr. Ainoon Nishat has joined as the special guest. This e-newsletter has been uploaded to BDRCs website for wider visibility and recognition of CCA project. Meeting with Flood Forecasting and Warning Centre authorities have been completed to persuade mutual cooperation.

Under the project, sample trees have been distributed among 2364 households covered under 06 communities of Bogra, Gopalganj and Noakhali. In Gopalganj, food (tiffin) support has been provided to a total of 200 pre-primary students of 06 schools and a teacher from each of For knowledge sharing and knowledge management, CCA project has offered Fellowship provision for a potential student of Dhaka University. Delayed funding was a challenge for CCA project to initiate project inception phase.
Urban Disaster Risk Reduction (UDRR) Programme

UDRR programme, in collaboration with the also been developed which is currently under Federation, has developed a project proposal process to be translated into Bangla. and the proposal has been approved by the Project Proposal Committee in Jul ’12. A detailed budget is currently being prepared and will be finalised in consultation with the Federation. An external consultant has provided technical assistance for developing the proposal.

At this stage, American Red Cross has provided funds to re-initiate Disaster Preparedness for Safer School (DPSS) project and the DPSS project activities will start from 01 Aug ’12. Training module for “Training For Instructor (TFI)” has

Planning & Development (P&D) Department

In Jul ’12, the department has organised OD At this stage, draft of BDRCS Law has been sent Core Committee meeting to discuss on future to the Joint Statutes Commission (JSC) of IFRC-steps for completing HR reform process. In the Geneva for official endorsement. The department, OD delegate Mr. Joseph Muyambo has presented the comprehensive report produced cooperation from the Hon’ble Prime Minister of by HR consultant and described steps to carry forward the HR reform process. He also proposed a draft organogram for BDRCS and also of individual departments in the NHQ.

OD Core Committee meeting has been completed. Draft of BDRCS Law has been sent to the Joint Statutes Commission (JSC) for official endorsement.
Planning, Monitoring & Evaluation and Reporting (PMER) Section

The section has been supporting the process for started background works to develop necessary awarding consultants with contract and pre- tools for planning workshop. The section has paratory work for contract awarding is almost completed. Consultants will be awarded with contract soon. At this stage, consultants for developing 4-years Branch Development Plan and for Branch Operations Manual have already Publication of BDRCS Monthly Activity Report (MAR) for May ’12 and Jun ’12 has been com- pleted and will be distributed soon. BDRCS website has started updating event based news bulletins on a regular basis.

Achievement

BDRCS Monthly Activity Reports for May ’12 and Jun ’12 have been pub- lished.

Unit data collection tools have been de- veloped.

Technical assistance has been provided to de- velop various tools for 2nd phase Unit data col- lection. The section has supported to develop a letter for the Hon’ble Prime Minister seeking assistance for influencing the adoption process of BDRCS Law. PMER section, extending support to other programmes and BDRCS authorities, has been producing various meeting minutes and developing other relevant programmatic documents.

ICT Section

2nd phase of Unit data collection has been initi- ated. At this stage, the section has collected data from 62 Branches out of 68. The section is supporting to update Unit database. As routine activity, the section has been providing neces- sary IT support and services to NHQ based de- partments and individuals.

Achievement

Data from 62 Branches have been collected.
**Relief Department**

Relief department, with assistance from International Disaster Response Emergency Fund, has supported flood victims of Chittagong, Cox’s Bazar, Bandarban, Feni, Sylhet, Shunamganj, Hobiganj, Jamalpur, Gaibandha, Kurigram, Bogra and Sirajganj districts. A total of 6,830 households of the affected areas have been supported through relief operation. Food items like rice, puffed rice (muri), pressed rice (chira), molasses (gur), biscuit, sugar, oil, dal, salt, potato including candle, match box, clothing and plastic sheet have been distributed to the households.

On the other hand, cash grant has been provided to a total of 5000 households of Chittagong, Cox’s Bazar, Bandarban, Sylhet, Shunamganj, Jamalpur, Gaibandha and Kurigram. Each household has received 2000 BDT and also a plastic sheet.

With assistance from the Turkish government, relief support has also been provided to 100 households in Dhaka and other 100 in Cox’s Bazar where 10kg rice, 03kg dal, 03kg oil, 02kg sugar, 01kg salt and 200 BDT have been distributed to each of those households. Adverse weather like heavy rainfall was a major challenge for relief distribution.

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**Achievement**

In total, 6,830 households of 14 districts have received relief support. In 08 districts, cash grant has been provided to a total of 5000 households. A total of 200 households in Dhaka and Cox’s Bazar have been supported from Turkish fund.

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**Fund Raising Department**

In Jul ’12, Fund Raising department has communicated with some business firms regarding procurement of souvenir items for BDRCS and have issued work order. BDT 52,730 has also been collected by selling BDRCS souvenir items.

The department, at this stage, has collected draft models from potential organisations, business firms and individuals for improving BDRCS donation boxes which is a mechanism of collecting funds.

BDRCS Treasurer and the Director of the department have attended the 2nd Asia Pacific Fund Raisers Network (APFN) meeting held in Bangkok from 15-17 Jul ’12. Response from the sponsors is the major challenge.

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**Achievement**

Work order for procurement of souvenir items has been issued. The department has collected BDT 52,730 by selling souvenir items and conceptual models for improving BDRCS donation boxes.
Health Division

Primary Health Care (PHC) Programme
The programme has extended mother and child health services in 27 districts through 56 Mother & Child Healthcare (MCH) centers and has been supporting communities covered under those MCH centers with primary health care. In Jul ’12, Ante-Natal care has been provided to a total of 1890 people and Post-Natal care has also been received by a total of 628 people. Under the programme, in total 400 patients have been supported for normal delivery and primary health care has been delivered to a total of 9093 general patients. Service for pathological screening has been extended for a total of 1288 people. At this stage, Expanded Programme on Immunization (EPI) has been completed and appropriate knowledge on health issues has also been delivered to the community people to build community awareness. Lack of vehicle support is a challenge for the programme.

Achievement
Primary health care and family planning services have been delivered to a total of 163 people. Baseline survey on Non Communicable diseases has been completed.

Emergency Health (EH) component under Public Health in Emergency (PHiE) Project
In Jul ’12, a 7-days long Assessment covering flood affected areas of Chittagong, Cox’s Bazar, Bandarban, Jamalpur, Sirajganj, Bogra, Gaibandha and Kurigram districts has been completed. Affected communities of these areas have also been supported through a 10-days long Medical Relief Operation. Nearly 4,800 people have received primary health care and medical services during the operation. Transportation of relief goods was a challenge to carry out the Medical Relief Operation.

Achievement
Health services including Ante-Natal care, Post-Natal care, delivery support, pathological service and primary health care has been extended to a total of 13,299 people.

National Headquarters based Medical Centre
The medical centre has been supporting nearby communities with appropriate health and family planning services on a regular manner. In Jul ’12, primary health care and family planning services have been extended to a total of 163 people and EPI activities have also been completed. At this stage, a baseline survey on Non-Communicable Diseases (NCD) has been conducted in Moghbazar slum and health education has also been delivered to the slum dwellers. Quality service is a challenge for the NHQ based medical centre.

Achievement
Assessment has been completed in flood affected areas. Approximately 4,800 have been supported through Medical Relief Operation.
**Road Safety component under Public Health in Emergency (PHiE) Project**

Under Road Safety component of PHiE Project, a total of 18 spots on Dhaka-Sylhet, Dhaka-Chittagong and Dhaka-Jessore (Benapole) highways have been selected. Volunteers for these spots have also been assigned to provide first aid services to the people injured in accident. In Jul ’12, collection of reports from all 18 spots has been completed. First aid service has been extended to a total of 82 injured people and 48 people in total have been referred to hospital for better treatment. To generate community awareness, 32 people in total have been counseled on road safety issues and first aid issues have also been delivered. Delay in producing reports by volunteers is a challenge for Road Safety component.

**Achievement**

First Aid services have been provided to 82 people and 48 people have been referred for better treatment. A total of 32 people have received counseling on road safety issues.

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### Important Contacts (queries and grievances)

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