

Bangladesh Red Crescent Society

Together for a resilient community and better future



Monthly Activity Report

August, 2012

Tracing Department

In Aug '12, Tracing department, in collaboration with ICRC, has completed repatriation process for a Bangladeshi national named Moslem Uddin Sarkar who was detained in Pakistan. Assistance for reunification with his Family has been provided by Mymensingh Branch Tracing team and he has returned home after 26 years. Returning of Moslem along with BDRCS Restoring Family Links (RFL) activities has got wider media coverage. Support from ICRC, local authority and Bangladesh National Woman Lawyers' Association has also been extended to a total of 50 Bangladeshi nationals who have returned from Jammu & Kashmir. Tracing team of Jessore Branch has provided first aid to them in a camp

Achievement

Family reunification of Moslem Uddin Sarkar has been completed and covered through media. A total of 50 Bangladeshi nationals returned from Kashmir have been supported with First aid and mobile call service. "RFL Capacity and Needs Assessment" has been completed for 54 Branches.

at Benapole boarder and has also arranged mobile call service for them in getting contact with their families. At this stage, the department



Family Reunification of Moslem Uddin

jointly with IFRC, Bangladesh Government, Indian Government, Indian Red Cross, Kerala Children Home, Bangladoot-India and Narail Branch Tracing team has been supporting repatriation process for a Bangladeshi child Priyanka who has been missing from her home at Narail. She has been rescued in India and kept under care at Kerala Children Home. By the end of Aug '12, the department has completed RFL Capacity and Needs Assessment covering 54 Branches in total.

Community Development Initiative (CDI) Programme

In Aug '12, data collected through Baseline Survey has been compiled for CDI extension programme and the analysis of data has also been completed by using standard software. Under CDI follow-up programme, a total of 84 adult literacy classes have been completed in Magura, Kushtia, Nilphamari and Natore districts. As part of review activities, a total of 08 meetings with Community Disaster Response Team (CDRT) and 04 meetings with Unit Disaster Response Team (UDRT) have been completed.

Under the same, Mother & Child Healthcare (MCH) sessions have been organised in a total of 08 communities and knowledge on mother and child health issues has been delivered among community people. Community Based Health & First Aid (CBHFA) Training has been organised to provide knowledge on primary healthcare and first aid issues and a total of 16 CBHFA sessions has been completed. In order to build community awareness on disaster risk issues Disaster Risk Reduction (DRR) sessions have been conducted in a total of 08 communi-

ties. Knowledge on gender issues has also been imparted within communities by conducting sessions on women empowerment issues and a total of 08 sessions have been completed.

At this stage, Community Program Committee (CPC) meeting and Mother & Child Healthcare (MCH) Committee meeting have also been organised in 08 communities. A total of 39 bags blood have been collected from Natore Blood Centre. In total, 1,650 households have been reached through CDI follow-up activities where CDI extension program has covered nearly 1,561 households.

Achievement

Baseline Survey data analysis has been completed. A total of 84 adult literacy classes, 08 CDRT meeting, 04 UDRT meeting, 16 CBHFA sessions, 08 DRR sessions, 08 MCH sessions and 08 sessions on women empowerment issues have been completed. CPC and MCH committee meeting for 08 communities have also been completed. A total of 39 bags blood have been collected from Natore Blood centre.

Admin. Department

In Aug '12, the department, as routine activity, has completed circulation of various office orders, office circulars and notices.

Achievement

Security camp with a temporary shed has been set-up at NHQ 2nd entrance.

Support has been provided to organise various meetings at BDRCS when needed and has also prepared meeting minutes. The department maintains roster duties of the security guards to ensure security of the NHQ. At this stage, a security camp with a temporary shed has been set-up at the alternative entrance of the NHQ for enhancing security system of the NHQ premise.

Youth & Volunteers (Y&V) Department

In Aug '12, Y&V department has completed *Basic Training on RCRC Movement and First Aid* for Unit level RCY Core Team members to enhance their capacities on RCY Co-curriculum activities. In this regard, training sessions have been conducted at the Units of Patuakhali, Pirojpur, Jaypurhat, Lalmonirhat, Netrokona, Rangamati districts and also at district and city Units of Chittagong and Khulna where 30 members

Achievement

Knowledge on basic First Aid issues and RCRC movement message has been delivered to a total of 300 RCY Core Team members.

Similarly, 300 school students have also received knowledge on RCRC Movement and First Aid issues.

In total, 400 RCY Core Team members and teachers have received orientation on *International Friendship Programme*.

Support has been extended to a total of 5,000 flood victims and also other 5,000 people have been supported after a fire incident.

from each of these 10 Units have participated. Knowledge on RCRC movement and basic First Aid issues has been delivered to the training participants who in turn will carry forward RCY Co-curriculum activities covering nearly 12,600 beneficiaries.

At this stage, the department has organised *International Friendship Programme (IFP) Orientation* for RCY Core Team members at Munshiganj, Barisal, Comilla, Cox's Bazar and Thakurgaon Units and a total of 150 participants have received orientation on IFP activities. The volunteers will disseminate IFP activities among 3,500 community people. Under the same, 20 teachers along with 30 RCY Core Team members of these 05 Units have also been orientated on IFP activities.

Other than these, *Basic Training on RCRC Movement and First Aid* for school level students has also been conducted in Comilla, Thakurgaon and Munshiganj districts and the training sessions have covered 10 schools from each of these districts. A total of 300 participants have received skills-based knowledge on First Aid issues and RCRC movement. They will communicate RCRC movement message to 2,500 students.

RCY Volunteers, with assistance from the Federation, have supported relief operation for flood affected people in Cox's Bazar, Sirajganj and Kurigram districts and have also provided first aid services to nearly 5,000 people. Support has also been extended for the victims of a fire incident occurred at Anarkoli Supermarket of Dhaka. A total of 25 RCY volunteers have provided assistance through search & rescue, first aid services and dead-body management and nearly 5,000 victims have been supported. Improper information is a challenge for Y&V department.

Training Department

Inter-department meeting, besides other routine activities of Training department, has been completed in Aug '12.

Achievement

Standard process to provide skill-based training on first aid issues to external professionals has been completed. Inter-department meeting has also been completed.

At this stage, the department has communicated with different organizations and has completed standard process to facilitate their employees with skill-based training on first aid issues. At this connection, the department has agreed to organize Basic First Aid Training in or-

Fund Raising (FR) Department

In Aug '12, Fund Raising department maintaining standard process has completed procurement of 300pcs mugs along with 300pcs cup saucers as BDRCS souvenir item. On the other hand, a total of 24,865 BDT has also been collected by selling BDRCS souvenir items.

At this stage, collection of draft models for improving donation boxes has been completed and the draft models have been placed to the appropriate authority for approval. The department has also communicated with personnel in the Banga Bhaban (President's Office) regarding BDRCS Fund Raising Dinner-2012 and the din-

der to deliver knowledge and skills on basic first aid issues among the employees of GiZ, Oxfam-GB, Uniliver Bangladesh and ICRC.

Search and Rescue Training has also been scheduled to be provided to GiZ professionals. The department has also decided to conduct Refresher Course on Basic First Aid Training for the professionals of British Council in order to provide appropriate knowledge on first aid issues. Training department has targeted to reach nearly 200 external professionals from these organizations for increasing their skills and capacities on first aid issues.

Inconvenient office set-up and seating arrangement are the challenges for the department. Lack of IT equipment like laptop, scanner, photocopier, camera and multimedia projector is a continuous challenge for Training department.

ner party is an opportunity for BDRCS to extend collaboration with interested sponsors in seeking funds. Response from the potential donors is the challenge for Fund Raising department.

Achievement

Procurement of souvenir items like 300pcs mugs and 300pcs cup saucer has been completed.

The department has collected 24,865 BDT by selling souvenir items.

Climate Change and Adaptation (CCA) Project

In Aug '12, a total of 02 Flood Early Warning centres, under CCA project, have been established in Bogra and in Manikganj in order to disseminate early warning message. Orientation on CCA project activity has been organised in Bogra for Community based Disaster Management Committee (CDMC) members and a total of 16 participants have been orientated.

Health Advice Sessions have been conducted in 02 communities of Bogra and a total of 90 participants have received knowledge and services on primary health issues. Advice on agriculture issues has also been provided to a total of 16 community people.

Under CCA project, Change Maker club comprising 20 students have been formed at 02 educational institutions in Manikganj district. MoU on RCY Co-curriculum activities has been signed between CCA project and authorities of 02 schools in Noakhali district. At this stage, Yard Forum discussion sessions have been organised in all 08 communities of Bogra, Manik

Personnel Department

Personnel department, in Aug '12, has arranged inter-department transfer for an officer who has been placed under health programme.

Achievement

Annual increment for a total of 25 officers and staffs, inter-department transfer of an officer, resignation of a project officer, recruitment of a project officer with 02 project staffs and mainstreaming of an employee have been completed.

ganj, Gopalganj and Noakhali districts and a total of 128 community people have participated in the sessions.

Achievement

Establishment of 02 Flood Early Warning centres have been completed. A total of 16 CDMC members have been orientated on CCA project activity.

Health advice has been provided to a total of 90 people where 16 people have received agriculture advice.

A total of 02 Change Maker clubs have been formed and MoU regarding RCY Co-curriculum activities has been signed between CCA project and 02 schools. Community level Yard forum discussion has also been completed.

In Gopalganj district, the project has provided food (tiffin) support to a total of 196 pre-primary school students. A total of 06 teachers have been receiving 500BDT in every month as transport support. Delayed funding was a challenge for CCA project.

In accordance with standard HR policy, annual increment has been provided to a total of 25 employees including officers and staffs.

Appropriate assistance has also been provided to one of BDRCS staffs to be a mainstream employee. The department has also supported a project officer to complete his resignation process. By the end of the month, recruitment process for a project officer and other 02 project staffs has also been completed and they have been appointed under contractual agreement.

Planning & Development (P&D) Department

In Aug '12, HR reform Standing Committee meeting has been completed to share the updated status of HR reform process and also 4-years Unit Development planning process under current Strategic Plan 2011-15. In the meeting, OD Delegate Mr. Joseph Muyambo has described steps for completing the HR reform process. He also presented draft organogram for BDRCS and individual departments by incorporating sanctioned positions of staffs. Further steps with a tentative time period to complete the HR reform process have been determined in the meeting.

Achievement

HR reform Standing Committee meeting has been completed and background work to carry forward the reform process has been initiated.

Contract signing with the consultant for formulating Governance and Unit Operations Manual has been completed.

External consultant for BDRCS Legal Base issue has been appointed. Support to a total of 20 BDRCS employees has been extended for capacity development.

Following OD Standing Committee meeting, a committee has been formed to review the existing organogram of BDRCS all departments and to identify sanctioned positions. The committee is comprised of BDRCS Secretary Gen

eral, Deputy Secretary General, OD Director and OD Advisor. In this connection, the committee has completed a one-on-one meeting initially with the staffs and later with the Directors/In-charges of all the departments. Prior to this meeting, opinion on the proposed organogram has also been collected from all the departments.

Consultant for formulating Governance and Unit Operations Manual has been awarded with contract and the contract signing has been completed on 30 Aug '12 with effect from 01 Sep '12. The consultant has already started background work for conducting workshops at Unit/Branch level.

At this stage, external consultant for BDRCS Legal Base issue has been assigned to provide technical assistance to modify BDRCS existing Statutes and the Rules & Procedure in line with the standard format of Bangladesh government. Draft of BDRCS Law has been sent to the Health Ministry (line ministry) and the Law Ministry for further process in getting amendment.

Till end of Aug '12, nearly 90% work under 2nd Phase Office Renovation has been completed and the rest will be completed soon. For staff capacity development, P&D has provided assistance to BDRCS employees where a total of 20 employees including Deputy Directors, Assistant Directors, Junior Assistant Directors and Field Officers are receiving General English Course under Institute of Modern Language of Dhaka University.

PMER (Planning, M&E and Reporting) Section

Consultant for formulating 4-years Development Plan for all 68 Units and 22 departments of BDRCS in line with current Strategic Plan 2011-15 has been awarded with contract and signing the contract has been completed on 30 Aug '12 with effect from 01 Sep '12.

Achievement

Signing contract with the consultant for formulating 4-years Development Plan for all 68 Units and 22 departments of BDRCS has been completed.

Design of BDRCS Strategic Plan (SP) for 2011-2015 has been approved by the Standing Committee. Desktop publisher has completed the design of SP and SP printing process has been initiated.

BDRCS Monthly Activity Reports for May '12 and Jun '12 have been published and communicated with stakeholders.

Consultant has already started developing a detailed action plan along with necessary tools for conducting planning workshops with all 68 Branches. PMER section has provided overall technical assistance in developing contracts for awarding consultants and support has also been extended to develop action plan, various tools and also budget for conducting planning workshops at Unit/Branch level.

SP Standing Committee meeting has been organised and the draft design of BDRCS Strategic Plan (SP) for 2011-2015 has been approved by the committee. By the end of Aug '12, designing of SP has been completed by the desktop publisher and the process for printing of SP has also been initiated. A total of 2500 copies will be printed and distributed among the stakeholders both in and out of BDRCS.

Under the same, the section has also completed publication of BDRCS Monthly Activity Report (MAR) for May '12 and Jun '12. The reports have been shared electronically with relevant stakeholders in and out of BDRCS that are also available at BDRCS website.

ICT Section

In Aug'12, ICT section has collected Resource Management System (RMS) Development Guidelines from KL. The section is maintaining regular contact with KL-RMS team targeting to pilot RMS at BDRCS by the end of Sep '12.

At this stage, the section is supporting the process of Unit data analysis after completion of 2nd phase Unit data collection. Initiative has been taken to modify and upgrade the design of existing BDRCS website. Other than these, ICT

section has provided regular IT support and services to NHQ based departments and personnel.

Achievement

RMS Development Guideline has been collected from KL-RMS team. Process for upgrading BDRCS website has been initiated.

Relief Department

In Aug '12, Relief department has received funds from Emergency Appeal in order to provide need-based assistance to flood affected communities of 10 districts. Background work for supporting flood victims of Chittagong, Cox's Bazar, Bandarban, Sylhet, Shunamganj, Jamalpur, Gaibandha, Kurigram, Bogra and Sirajganj districts has been completed.

Achievement

Emergency Appeal grant has been received. Beneficiary selection to support communities under AILA Recovery project has been completed.

A total of 04 Pond Sand Filter and 04 Rain Water Harvesting have been constructed. Sphere Humanitarian Charter and Disaster Response training has been completed.

In this connection, the department has developed a detailed action plan to extend support in various forms. The plan includes distribution of food and non-food items respectively among 9,500 households and 6,000 households. A total

Unit Affairs Department

In Aug '12, Executive Committees for Bhola and Shatkhira Branches have been formed through election process and both the committees are comprised of 10 elected members. Collection of monthly activity report from all 68 Branches has been completed. The department has completed enrolment process for 88 Life Members and 195 Annual Members and has also distributed certificates among 04 Life Members. As Share Money, a total of 41,480 BDT has been collected from the members. Reluctant attitude

of 9,500 households have been selected for emergency health care services and also for the promotion of water, sanitation and hygiene issues. Transitional shelter support will be provided to a total of 3000 households and a total of 3000 households will receive livelihood support.

Under AILA Recovery project, the department has also completed the process for beneficiary selection in Dacope upazilla of Khulna district. In total, 155 households have been selected for shelter support including shelter materials and cash grant and 107 households for livelihood support. Under the same, construction of 04 Pond Sand Filter (PSF) and 04 Rain Water Harvesting has been completed.

The department has also completed distribution of plants among 900 households and tree plantation at the bank of 06 ponds. At this stage, Relief department has also organised Training on Sphere Humanitarian Charter and Disaster Response at Khulna and a total of 10 participants from IFRC and BDRCS have received knowledge and skills on disaster response issues. Adverse weather like heavy rainfall was a challenge for the Relief department.

of the Ad-hoc committees to elect UEC is a major challenge for the department. Inefficiency of the Branch level personnel in producing reports is a continuous challenge.

Achievement

Executive Committees for Bhola and Shatkhira have been elected. Enrolment process for a total of 283 members has been completed and 04 Life members have received certificates. In total, 41,480 BDT has been collected.

Risk Reduction through Empowerment of Women Project

In Aug '12, Health Awareness Session has been organised for increasing community awareness on health and hygiene issues.

Achievement

A total of 21 Health Awareness Sessions have been completed and 432 people have received knowledge on health and hygiene issues.

A total of 21 health sessions have been conducted in 18 villages covered under 06 Mother & Child Healthcare (MCH) centers. Appropriate knowledge and skills on health and hygiene issues have been imparted to a total of 432 people for strengthening their capacities to reduce the risk of disaster. At this stage, a meeting with appropriate personnel has been organised for their feedback on the project review report. Another meeting with project personnel has also been completed regarding activities for the next month. Inadequate IEC materials and adverse weather were the challenges for conducting health sessions.

Primary Health Care (PHC) Programme

Under PHC programme, Ante-Natal care has been extended to a total of 1,025 people and Post-Natal care has been received by 624 people. Primary health care services have been provided to a total of 8,407 general patients where 1,327 people have been supported for pathological screening. At this stage, a total of 476 safe deliveries have been completed.

Urban Disaster Risk Reduction (UDRR) Programme

Disaster Preparedness for Safer School (DPSS) project has been re-initiated with assistance from American Red Cross. DPSS project activities, in line with planning, have started from the first week of Aug '12 and the project, during implementation, will be covering educational institutions in Dhaka and Rangpur districts.

Achievement

For DPSS project, a total of 50 educational institutions have been selected from Dhaka and Rangpur districts.

At this stage, selection of educational institutions has been completed through a survey and 25 schools from each of these districts have been selected. A total of 20 volunteers from the respective Branches have supported to conduct the survey.

Achievement

Assistance for Ante- Natal care, Post-Natal care, primary health care and pathological screening services has been provided to the beneficiaries. A total of 476 safe deliveries have been conducted.

Road Safety component under Public Health in Emergency (PHiE) Project

In Aug '12, project personnel along with SARD delegate have visited 05 Road Safety spots on Dhaka-Benapole highway. Visit for 06 spots on Dhaka-Sylhet highway has also been completed. At this stage, collection of reports from all 18 spots has been completed. A total of 24 road accidents have been reported during the month of Aug '12. First Aid services have been provided to a total of 56 injured people and 27 people have been referred to hospital. In total, 12 people have been counselled to build community awareness on road safety issues.

Achievement

In total, 56 people have received First Aid service and 27 people have been referred to hospital. Counselling has been provided to a total of 12 people.

Emergency Health (EH) component under Public Health in Emergency (PHiE) Project

Under (EH) component, Health Education Session has been organised in Aug '12 for community awareness building on primary health issues. In total, 60 sessions have been conducted in Bagerhat, Pirojpur, Barguna and Patuakhli districts and knowledge on health and hygiene issues has been delivered to a total of 640 community people. Practical knowledge on hand wash and rehydration process has also been provided to 298 people. Under the same, First Aid support has been extended to a total of 280 people. Inadequate supply of primary health kits especially ORS (Oral Saline) is a challenge.

Achievement

A total of 60 Health Education Sessions have been completed and 640 people have received health education. In total, 280 people have received First Aid support.

Important Contacts (queries and grievances)

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