

# Bangladesh Red Crescent Society

Together for a resilient community and better future



## MONTHLY ACTIVITY REPORT NOVEMBER, 2013

### ADMINISTRATION DEPARTMENT

In November 2013, the Department distributed Identity Cards to BDRCS officials at National Head Quarter (NHQ), Units, Maternal Care Hospital, Blood Donation centre and others. The objective of this initiative was to increase accessibility of BDRCS officials to other institutions in need. A total of 260 staff had been covered till date.

For ensuring office and asset security of National Headquarters of BDRCS, the Department prepared 10 days roster for guards and security persons. Different official documents like office orders, circulars and notices had been distributed among the staffs at NHQ BDRCS.

Besides, the Department undertakes various routine work like providing attendance status of the BDRCS staffs to Accounts Department for preparing monthly staff salary. Bills for electricity and Robi Telecom had also been prepared and submitted to Accounts Department for taking necessary action.

### ACHIEVEMENT

- ✦ Distributed identity cards to 190 staff till date
- ✦ Extended support to Accounts Department regarding staff salary and other corporate bills

### COMMUNITY BASED DISASTER RISK REDUCTION (CBDRR) PROGRAMME

Meeting with Community Disaster Management Committee (CDMC) members was held in Bhola, Satkhira, Jessore and Jamlapur district. Project related different issues were discussed in those meeting like tree plantation monitoring, nursing and it's protection, donor searching for Community Resource Center, post marking of International Day for Disaster Reduction (IDDR), implementation of CDRT (Community Disaster Response Team) FA-SAR (First Aid – Search and Rescue) and review of plan & progress. A total of 8 meetings were held where 111 (including 62 male and 49 female) member were participated and shared their views on the meeting issues.

Besides, bi-monthly coordination meeting with 8 CDRTs were held in Bhola, Satkhira, Jessore and Jamalpur district. Several agendas, covering tree plantation ,nursing and its protection, lesson learned from cyclone, mock drill and post marking of International DRR day, were discussed in those meetings. A total of 182 (including 98 male and 84 female) members participated and shared their opinions in those sessions. However, the challenges were to manage participants for the meeting as most of the people were engaged in regular livelihood business and also carry out of smooth implementation of the project interventions for having continuous strike across the country.

Bi monthly coordination meetings with UDMC (Union Disaster Management Committee) members were held with the collaboration of local Union Parishad, as part of awareness raising and accountability, in Bhola (Dalchar community), Jessore (Kathaltala & Sheikhpura community), and Jamalpur (Kulkandi & Makhanerchar community) district. A total of 5 meetings were held where 111 members (94 male and 17 female) participated and contributed through knowledge sharing. These gatherings performed as tool for rapport building and communication & information sharing on CBDRR ongoing interventions, knowledge development, assessment of emergency needs for future and clarification of members roles and responsibilities regarding disaster Management. However, the challenge was to make updated committee, which was formed according to Standing Order of Disaster, well functional and also met up of demand for food and transport.

Meetings with PIC (Project Implementation Committee) member were held in Jessore, Satkhira, Bhola and Jamalpur Unit Office. Key objectives were to ensure participation of PIC members in implementation process and support in ongoing FA and SAR training for UDRT and CDRT members. A total of 23 members (including 19 male and 4 female) were participated in those meetings. However, the challenge was to handle traditional thinking of the participants instead of project proposal.

Orientation on household and resource survey was conducted with the collaboration of CDMC and CDRT members through GPS (Global Positioning System) in Kulkandi and Makhaner char under Jamalpur Unit. A total of 2 sessions were held which covered 800 families in the located areas. As output, 5 APO (Assistant Project Officer) and 10 volunteers received training and households and resource data were collected.

The programme responded, with the collaboration of CDMC and CDRT members, to water logging affected people in Seikhpura and Khatal Tala areas under Jessore district. BY this initiative, 200 affected families were covered where each of the family received 10 kg of rice and 6 kg of lentil.

In November 2013, the Programme selected 5 lands (5/6 decimal for each site) for establishing 'Community Resource Centre' in Bhola, Jessore and Jamalpur district. Among these, land for Dalchar and Char Jatin under Bhola district were selected from Red Crescent land and for rest of three (Kulkandi, and Makhanerchar under Jamalpur district) and Khataltala community of Jessore district) local donors are agreed to donate land.

The Programme celebrated the 'International Day for Disaster Reduction (IDDR)' in November 2013 although the day was on 13 October 2013. The theme for IDDR' 13 was 'Living with Disability and Disasters'. Rally and discussion meeting were arranged as a part of IDDR celebration in Jessore district. A total of 90 people (including 40 male and 50 female) were participated in the day observance. However, the challenge was to manage the whole program with a limited budget.

A day long workshop on DRM Strategy was held with the facilitation of an external consultant at NHQ conference room, BDRCS. Issues which needs to be reviewed were identified and preparation for upcoming workshop were completed. All the DM stakeholders of BDRCS, and IFRC were involved in the process A total of 25 participants including Department Director, In charges, and Officers from BDRCS DM project/program, representatives from I FRC, Participating National Society (PNSs) attended and shared their views in the workshop. However, the challenge was to come up with all the relevant issues within a short period of time.



**Figure 1:** Secretary General and Directors of different Department of BDRCS participated in DRM strategy workshop organized at BDRCS Training Room.

Training on First Aid and Search and Rescue were organized in Bhola, Jessore, Satkhira, and Jamalpur district. A total of 8 sessions were conducted where 100 UDRT (Urban Disaster Risk Response Team) members were reached through these initiatives. However, the challenge was to provide sufficient logistic support as per requirements. Besides, 16 CDRT trainings on First Aid and Search and Rescue were organized in 4 communities (Dhalchar, Char Patilla, Char Jatin, and Daserhat) under Bhola district, 2 (Puijala, Uttarsasra) under Satkhira district, 2 under (Sheikhpura, Khatalata) Jessore district, 2 (Kulkandi, and Makhener Char) in Jamalpur district. A total of 199 (including 104 male and 95 female) CDRT members were participated in the training sessions. However, the challenge was to gather participants as most of them were engaged seasonal livelihood activities.

Court yard sessions were organized at Seikhpura and Kathaltala community under Jessore district. A total of 500 (including 200 male and 300 female) people were covered through these awareness raising sessions. However, IEC (Information Education and Communication) materials were under process to develop during the reporting period. Moreover, monitoring visit were conducted at Satkhira and Jessore district with the collaboration of Unit Level Officer (ULO).

### ACHIEVEMENT

- ✦ Organized meeting with CDMC, PIC, CDRT and UDMC members in Bhola, Satkhira, Jessore and Jamlapur district
- ✦ Conducted orientation on household and resource survey
- ✦ Distributed support to water logging affected people in Seikhpura and Jessore district
- ✦ Conducted training on First Aid and Search and Rescue
- ✦ Organized day long workshop on DRM Strategy
- ✦ Conducted awareness raising session in the community

## COMMUNITY DEVELOPMENT INITIATIVE (CDI) PROGRAMME

Two community nurseries were established for providing quality seed to the farmers at Rangpur district. Aiming to capacity building of women in the area, trainings on Tailoring and Handicraft were conducted with 40 participants at Rangpur Unit.



**Figure 2:** Distribution of swing machine to a women as a part of capacity building support at Rangpur district

For awareness raising, cultural program was organized which covered issues like social harmony, social problems, divorce, child marriage, child labor, dowry etc. A total of 2500 people were reached through this initiative.

Cash grant had been distributed as Income Generating Activity (IGA) among 480 people in Gopalganj and Rangpur district. Besides, IGA proposal had also been filed up by 610 people in the areas. As a regular activity, monitoring of IGA with 200 beneficiaries is going on as a regular work.

Court yard meetings on PASSA (Participatory Approach for Safe Shelter Awareness) were held in Rangpur and Gopalganj district. A total of 12 meetings were organized where 180 people have participated and shared their views in different sessions. Besides, 38 court yard meetings on CBHFA (Community Based Health and First Aid) at community level were held in Gopalganj and Rangpur district which covered 924 participants.

During the reporting period, a total of 8 adult literacy classes were held with 240 participants, 4 bank accounts had been opened

and 40 beneficiaries were covered under Mother & Child Health Care Fund in Gopalganj district.

CDRT kits were distributed to 25 beneficiaries under DRR and Development activity in Rangpur district. A total of 4 Community Program Committee (CPC) meetings were held with 37 participants in Rangpur and Gopalganj district. One District Program Community (DPC) meeting was held with 4 participants in Rangpur district.

Community Disaster Response Team (CDRT) meeting, Unit Disaster Response Team (UDRT) meetings were held at Unit level in Rangpur and Gopalganj. A total of 4 meetings with CDRT and 2 with UDRT members were conducted which covered 84 and 40 participants respectively.

However, some activities were accomplished delay in Rangpur district because of having poor logistic support and in Gopalganj for having rough weather and inactiveness of CPC and CDRT member in the area.

#### **ACHIEVEMENT**

- ✦ Established 2 community nurseries
- ✦ Organized capacity building training for women
- ✦ Distributed cash grant as IGA support
- ✦ Conducted court yard sessions on PASSA and CBHFA
- ✦ Distributed kits to CDRT members
- ✦ Organized meetings with CPC, DPC, CDRT and UDRT members in Rangpur and Gopalganj district

#### **CLIMATE CHANGE ADAPTATION (CCA) PROJECT**

School based general knowledge competition was organized by change maker club members at Nobarun School under Manikgonj Unit. A number of students from different class participated in the competition and awarded based on their performance. The unit secretary attended in the ceremony and distributed prizes among the winners.

Training on Livestock Rearing was organized in Boinna and Patgram community of Manikgonj Unit. A total of 40 participants from the both communities participated in the program where they have learnt

about safe rearing (covering disease free and suitable feeding methods) especially in disaster periods. The expertise from Department of Livestock Services conducted the training session.

For assisting community people to have safe drinking water during flood period, tube well platforms were raised in Boinna community under Manikgonj Unit. A total of 7 existing tube well platforms had been raised above flood level considering future (predicted) heavy flood. The platforms were also constructed with brick/cement maintaining the design standard of BDRCS. A total of 150 families of the community will be benefited from this initiative.

Meeting with PIC (Project Implementation Committee) members was held in each Units where crucial decisions were made to implement the project activities in the community and schools. The CDMC (Community Disaster Management Committee) members discussed together in each community separately. A total of 8 meetings were held to discuss the challenges and solution to implement the activity smoothly.

Raising awareness on climate change adaptation and disaster risk reduction, a total of 79 court yard sessions were conducted in the project communities within the reporting period.

#### **ACHIEVEMENT**

- ✦ Organized school based general knowledge competition at Nobarun School under Manikgonj Unit
- ✦ Conducted training on Livestock Rearing in communities under Manikgonj Unit
- ✦ Raised tube well platforms in Boinna community under Manikgonj Unit
- ✦ Organized meeting with PIC members

#### **DISASTER RESPONSE DEPARTMENT**

In November 2013, BDRCS, with the help of ICRC, distributed food and non food items on 15 November, 2013 among 38 affected families during violence in Pabna district. Each family received food items like 40 kg of rice, 10 kg of lentil, 5 litre of Soybean oil, 2 kg of sugar, 2 kg of Suji (baby food) and 2 kg of salt.

Besides, beneficiaries have also received several non food items like 4 pieces of soap for bath and wash, 2 pieces of sari, 2 pieces of lungi, 2 pcs of soap cage, 1 plastic jag, 5 melamine plates, 5 melamine glasses, 2 silver pots for cooking, 2 pans, 2 melamine bowls, 1 jar, 2 blankets, 1 jerrycan. Pabna Red Crescent Unit extended necessary support to accomplish this initiative.

The Department distributed relief among 1050 flood, river erosion and water logging affected families in Jessore (200), Sathkhira (150), Meherpur (150), Shariotpur (300), and Faridpur (250) district of Bangladesh. Each of the 1050 families received 10 kg of rice, 6 kg of lentil and 3.5 kg of chick pea (solabot). The distributed has been completed with the help of Turkish Red Crescent Society.

Other Situation of Violence (OSV) has been started implementing under the Response Department since 25 October 2013. Key objectives of the project is to provide First Aid and medical evacuation services for the people injured during strikes, hartals, blockades and demonstrations. Under this project, volunteers provided First Aid support to 30 people on 27 November in Chittagong district. After providing the support, they have transported the injured to nearest hospital. ICRC (International Committee of the Red Cross) is providing financial support to this initiative.

Early Recovery Project (ERP) was designed to provide livelihood support to the selected 1000 families who were severely affected by flood in Kurigram district. Under this project, a 3 days training on First Aid (FA) was held in kurigram from 17 to 19 November 2013. RCYs and staffs participated in the training. After that, 10 participants received Training of Trainers (ToT) on FA from 20 to 21 November 2013. British Red Cross (BRC) has provided financial support in this initiative.

During the reporting period, BDRCS along with ICRC conducted an assessment for economic security support for the affected people of violence in khagrachari and Bandarban district. A team consisting 4 members were involved in conducting the assessment which was started on 26 November and completed on 5 December 2013.

Besides, follow up of post relief distribution had also been conducted in khagrachari district. The same team followed up the phases of relief distribution among the families affected by violence at Taindong, Matiranga, Khagrachori which takes place on 14 August and 11 October 2013.

Rapid assessment in water logging areas of Jessore and Sathkhira district was conducted in November 2013. A team consisting 2 members, including BDRCS and IFRC, were involved in the process with a duration from 10 to 13 November 2013. The team also submitted the assessment report.

BDRCS participated in a meeting at UNHCR (United Nations High Commissioner for Refugees) office on 7 November 2013. Apart from BDRCS, different UNHCR partner organizations were participated in the meeting. Following important decisions were made in the meeting.

- Project proposal for 2014 need to submit within 21 November, 2013 to UNHCR
- Partners have to submit interim report for the 2013 projects which is due by 19 December for the period ending 30 November 2013.

BDRCS joined a 2 days meeting with WFP (World Food Programme) on 9-11 November, 2013 in Cox's Bazar. Key objectives were to assess the performance of 2013 and develop an action plan for 2014 for Myanmar Refugee Relief Operation (MRRO) program. In the meeting WFP provided an excellent feedback on BDRCS interventions conducted under MRRO program in 2013.



**Figure 3:** Distribution of relief to violence affected families

They also mentioned in their feedback that, BDRCS has fulfilled its partnership agreement with WFP at an acceptable level.

They also commented that BDRCS has provided reliable logistics, transportation and handling support to ensure smooth distribution of commodities to the refugees. It's also mentionable that an average 98% of refugees receipt their entitlements. The role of the BDRCS district level management and coordination was well-noted for their support, cooperation and flexibility to act promptly to ensure distribution.

#### ACHIEVEMENT

- ✦ Distributed food and non food items among 38 affected families during violence in Pabna
- ✦ Distributed relief among 1050 flood, river erosion and water logging affected families
- ✦ Started OSV implementation under the Response Department
- ✦ Conducted training and ToT on First Aid in kurigram
- ✦ Conducted rapid assessment in water logging areas of Jessore and Sathkhira district

#### ESTATE DEPARTMENT

During this reporting period, Estate Department was occupied in collecting current and due rent from different sources of BDRCS like Motijheel Bhabon, Mitford Shopping Coplex, Eskaton Red Crescent Borak Tower, Mirpur Red Crescent Multiplan City, Mohakhali Red Crescent Concord Tower, Chittagong Based Dipo, National Pubali Bank etc. A total BDT 3,58,38,359 (CHF 447979) had been planned to collect as house rent, lease of fruit trees and pond. But the Department was able to collect BDT 9000668 (CHF 112508.35) as rent during this reporting period. In collecting rents, Department faced some challenges like non-cooperation, internal problem with the commercial firms/ institution.

#### ACHIEVEMENT

- ✦ Collected BDT 9000668 (CHF 112508.35) as rent

#### FUND RAISING DEPARTMENT

In November 2013, the department issued work order to K.R Trade International for collection of 250 Caps, Mainichi Trading for collection of 1000 coffee cups & 1000 cup plates and Mousomi Enterprise for collection of 250 red jackets. As an immediate result, the Society received 1000 coffee cups from Mainichi Trading on 3 November and 4 donation boxes from 'Amecon' on 19 November 2013.

The Department communicated with Mrs. Parvin Akter, Joint Secretary (IRD) under The Ministry of Finance regarding Red Crescent lottery and also with Director, Shajalal International Airport regarding placement of new donation boxes at the premises of the airport.

Letters had been sent to various bank, industrialist, businessman and insurance company to collect blankets/winter cloth/cash in favour of Bangladesh Red Crescent Society for the cold wave affected people across the country. During the reporting period, the Department deposited BDT 1,12,370 (CHF 1405) by selling BDRCS souvenir items and BDT 18,600 (CHF 232.5) from donation boxes in the Sonali Bank account.

#### ACHIEVEMENT

- ✦ Issued work order for 250 caps, 1000 coffee cups & 1000 cup plates and 250 red jackets
- ✦ Received 1000 coffee cups and 4 donation boxes
- ✦ Collected and deposited BDT 130970 (CHF 1637.12) through donation boxes and selling souvenir items

#### HUMAN RESOURCE DEPARTMENT

In November 2013, the department was involved in various activities like transfer, recruitment, processing for resignation, providing yearly increment, staff regularization, provident fund and contract extension of BDRCS staff. During this month, the Department processed for transfer of 9 staff in NHQ BDRCS, Red Crescent Hospital, Red Crescent Maternity Hospital and Unit, recruitment of 6 staff, resignation of 4 staff, yearly increment for 18 staff, regularize 2 staff at NHQ BDRCS,

provident fund for 4 staff, and extension service contract for 3 staff. All recruited and transferred staffs joined in respective work places.

### ACHIEVEMENT

Processed for 9 transfer, yearly increment for 18 staff, regularize 2 staff, provident fund for 4 staff, and extension service contract for 3 staff

### HEALTH DEPARTMENT

In November 2013, 56 MCH centers implemented Primary Health Care services which focus on mother and child health, ante natal care, normal delivery, post natal care, health education, general patient care, EPI (Expanded Programme of Immunization), pathology and income generation activities. Out of 56 centers, 6 centers implemented their activities through RREW project in collaboration with German Red Cross. Another 11 MCH centers implemented prevention of Non Communicable Diseases (NCD) and five MCH centers implemented Anemia prevention project in collaboration with Japan Red Cross. Environment Friendly and smoke reduces stove intervention was implemented by 5 MCH center in collaboration with German International Cooperation (GIZ).

During this month, the MCH centres provided different services in the community like ANC, PNC, delivery conduction, pathological examination and general patient consultation. The figure represents the monthly population coverage by different health services and also compares the achievement against plan. It has been observed that achievement in current month is satisfactory in respect to target.

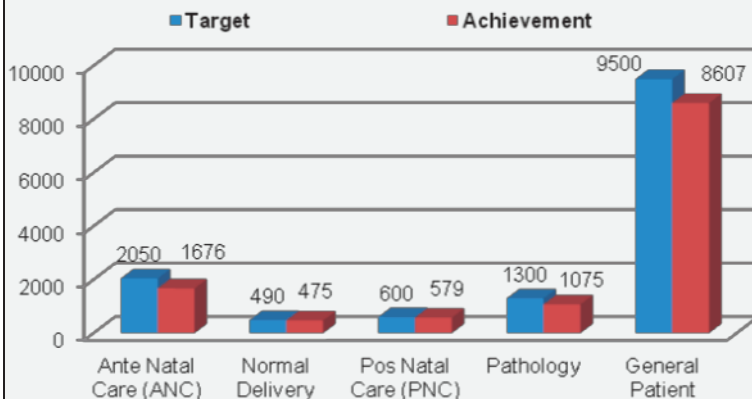


Figure 4: Monthly population coverage in respect to target through MCH services

During the reporting period, treatment was provided to patients attending the medical center. A total of 115 poor people were reached under the services. Beside this, medical support to EPI (Expanded Programme of Immunization) and family planning also provided through medical center which reached 62 people. Health education sessions were organized at Mogbazar Slum and National Head Quarter through which 69 participants received different health messages. NCD (Non communicable diseases) prevention services were also provided to 246 slum dwellers.

### ACHIEVEMENT

- ✦ Provided MCH services to 12,412 people through MCH Centres
- ✦ Provided treatment to 115 people through medical center
- ✦ Extended support in EPI session and family planning services to 62 people
- ✦ Organized health education session at Mogbazar Slum and National Head Quarter
- ✦ Provided NCD prevention services to 246 slum dwellers

## **CYCLONE MAHASEN EARLY RECOVERY PROJECT**

In November 2013, Cyclone Mahasen Early Recovery Project started its formal journey with Real Time Evaluation (RTE). The purpose of the RTE was to assess the on-going IFRC & Bangladesh Red Crescent Society (BDRCS) Tropical Cyclone Mahasen Emergency Appeal operation and make relevant recommendations to improve the implementation of follow up actions appropriate to the Bangladesh context. The review focused on several key aspects of relief phase and early recovery phase of the ongoing project. The evaluation was managed according to the IFRC Real-time Evaluation Management Guidelines (draft). An evaluation team composed of three people covering IFRC, BRC and BDRCS was involved in the whole process. After completing the process, evaluation team produced a comprehensive report.



**Figure 5: Beneficiary communication during Real Time Evaluation (RTE)**

Participatory Approach for Safe Shelter Awareness (PASSA) method was incorporated in the recovery project effectively. Under this initiative, 25 volunteers covering Barguna (# 10), Patuakhali (# 10), Gopalganj (# 3) and Rangpur (# 2) received ToT (Training of Trainer) on 24-26 November 2013 where they have learnt how to disseminate and facilitate 7 steps of the PASSA process in the community.



**Figure 6: IFRC representative conducting session in PASSA ToT at Barguna district**

Different sessions of ToT was facilitated by expert PASSA facilitators from BDRCS and IFRC.



**Figure 7: Involvement of Community PASSA Group members in proceeding Step One at the community**

For effective implementation of PASSA tool, Plan of Action was prepared for Baruguna and Patuakhali District on 26 November 2013. Formulation of PASSA Team and group formation among Red Crescent Unit volunteers took place on the last week of November 2013. After that, community consultation was conducted in the community where PASSA community will be formed. A total of 7 PASSA community groups, where each group consisting 25 participants including 1 team leader, were formed on 28-30 November 2013 at different communities under the project intervention areas. During the reporting period, 1 step among 7 was conducted at 3 PASSA groups by the PASSA trained volunteers.

Baseline survey for Mohasen Early Recovery Project was started, with considering feedback from RTE, just immediate after the RTE in November 2013. Project management had formulated and deployed a baseline team consisting 3 members from Response Department, PMER Section, BDRCS and DM Section, IFRC. For conducting the survey, a concise baseline survey tool was developed where feedbacks which have received from RTE Team were incorporated.



**Figure 8: Surveyor conducting interview during baseline survey**



The survey was conducted in both Patuakhali and Barguna district by the Unit volunteers. Just before that, the surveyors were oriented on baseline tool by the deployed Baseline Survey Team. A total of 2800 households were covered under the baseline survey in



**Figure 9:** Survey Team member conducting FGD with the community people during baseline survey

the both districts. Along with household survey, Baseline Team conducted FGD (Focus Group Discussion) and Case Studies in the community for collecting in depth information regarding human sufferings incurred by cyclone Mahasen. The selected beneficiaries were also cross checked in Taltali and Barguna Sadra Upazila under Barguna District with the consultation of Unit Level Officer and Secretary through baseline survey.

Besides, 4 convenient sites had been selected with the community consultation for conducting sanitation activity specifically to prepare various parts of sanitary latrine i.e. ring and slab for distributing at the community.

#### ACHIEVEMENT

- ✦ Started implementing PASSA tool at the community
- ✦ Organized PASSA ToT with the RC Volunteers
- ✦ Conducted Real Time Evaluation at Barguna and Patuakhali
- ✦ Conducted baseline survey in the project intervention areas

#### PLANNING AND DEVELOPMENT (P&D) DEPARTMENT

In November 2013, P&D Department organized two workshops at BDRCS conference room including OD Core Group members, Directors of different Departments and consultant for reviewing UOM (Unit Operation Manual). During the reporting period, review team was able to complete UOM with feedback under the facilitation of P&D Director.

In respect to BDRCS New Law, Cabinet asked to Line Ministry to provide information on Tax exemption and financial contribution to BDRCS. The Ministry referred to Ministry of Finance and National Board of Revenue for providing required clarification.

For Human Resource (HR) reform, the committee, which was formed in OGM (Ordinary General Meeting) for reviewing the organogram, started working on the document.

Based on organizational need, P&D Director agreed on deployment of one PMER Officer to Cyclone Mahasen Early Recovery project for supporting baseline survey in Barguna and Patuakhali District.

#### ACHIEVEMENT

- ✦ Completed review of UOM document by OD core group and Directors of BDRCS
- ✦ HR reform committee started working on the organogram
- ✦ Legal Base sent to Ministry of Finance and NBR for clarification
- ✦ Deployed one PMER Officer to Cyclone Mahasen Early Recovery project

#### PLANNING, MONITORING, EVALUATION AND REPORTING SECTION

In November 2013, SP review team sat twice for setting indicators on outputs under Disaster Management and Organizational Development. The prepared document was circulated to Director, Planning and Development, OD Focal and DD PMER for inputs.

Sr. PMER officer was involved in preparing quarterly CRC report for the duration of Aug-Oct, 2013. During the reporting period, the report was completed and shared with P&D Director and OD Focal, IFRC for feedback. After incorporating all the feedbacks the CRC Quarterly report was submitted to CRC through IFRC-BD Delegation.

Review of BOM/UOM (Branch/Unit Operation Manual) was continued during this month where PMER Section provided support. A total of 2 gatherings were arranged through which review of BOM/UOM was completed.

PMER Section extended support to Cyclone Mahasen Early Recovery Project which is being implemented by Response Department of BDRCS. PMER Officer, Md. Sazzad Ansari was deployed for providing technical support to conduct baseline survey at Barguna district. He was engaged in different stages of the process starting from preparing survey tool to baseline survey data entry.

Besides, information collection regarding conduction of VIVA study was continued during the reporting month.

As a regular activity, PMER Officer who is assigned for TRF Project conducted regular communication with respective Departments of BDRCS and TRF focal, IFRC for effective project management.

### ACHIEVEMENT

- ✦ Provided support to VIVA study
- ✦ Supported to UOM review
- ✦ Extended support to Cyclone Mahasen Early Recovery Project
- ✦ SP review team worked on indicator setting on Disaster Management and Organizational Development

### TRACING DEPARTMENT

In November 2013, the Department exchanged 121 Red Crescent Messages (RCM) with In and Abroad country. A total of nine messages received from Myanmar (8) and Malaysia (1). A total of 106 messages were sent to Bandarban (1), Cox's Bazar (43), Barguna (2), Chittagonj (2) and Teknaf (58) area of Bangladesh. Similarly, 6 RCMs were collected from Dhaka (2), Rangpur (2), Kustia (2) and sent to India. These initiatives reduced anguish of the receivers by re-establishing contact among them.

Tracing Department, with the collaboration of Myanmar Red Cross, ICRC and Units, send 36 undelivered RCMs to Teknaf and Cox's Bazar district which are received earlier from Myanmar. One tracing request was received from Cox's Bazar and sent to Myanmar. A total of 36 tracing requests were sent to Myanmar. Myanmar Red Cross searched the concern missing people but could not find them in Jail.

The Department planned to distribute relief materials in upcoming months to foreign prisoners residing in different Jails of Bangladesh. In this purpose, Unit training team along with NHQ staff conducted a visit to 40 district jails including Dhaka, Mymenshingh, Gazipur, Kishoregonj, Tangail, Sherpur, Jamalpur, Rajshahi, Chapainawabgonj, Joypurhat, Pabna, Naogaon, Natore, Rangpur, Dinajpur, Kurigram, Lalmonirhat, Thakurgaon, Nilphamari, Chittagong, Comilla, Bandarbar, B. Baria, Chandpur, Cox's Bazar, Feni, Khagrachari, Laxmipur, Rangamati, Sylhet, Sunamgong, Moulvibazar, Habiganj, Jessore, Chuadanga, Satkhira, Kulna, jhanidah, Kustia and Patuakhali. Under this support, each foreign prisoner will receive jacket, gamsa, shirt, lungee, soap toilet, soap laundry, tooth brush, cloth bag, sleepers, ludo and female prisoners will be get swatter, sharee, pqtecate and blows. Respective Units has collected the required information from district jails where 501 male and 39 female will be benefited. However, the challenge was political unrest (e. g strike) across the country which made face to face communication delayed.

The Department distributed information, Education and communication materials to 68 Red Crescent Units. Each Unit received 3 jell pens, 6 note books, 2 paper weights, 100 leaflets, 100 RCM forms, and 50 tracing request forms. Moreover, 50 posters in 52 Units and 100 in 16 Units has also been distributed during this month.

A total of 4000 posters, 6800 leaflets, 204 jell pens, 408 note books, 6800 RCM forms, and 3400 request forms and 136 paper waits had been distributed among 68 Units of BDRCS.

### ACHIEVEMENT

- ✦ Exchanged 121 RCMs
- ✦ Dealt with 37 tracing requests
- ✦ Received and disseminated 9 family notifications
- ✦ Visited 40 district jails for relief distribution to foreign prisoners
- ✦ Distributed information and communication materials to 68 Units

## TRAINING DEPARTMENT

In November 2013, the Department organized 3 training courses on Basic First Aid (FA) with Boarder Guard Bangladesh (BGB) & ICRC, Flood Recovery Project (FRP) and IT (Information Technology) of Grameen Phone in Chittagong, Kurigram, and NHQ BDRCS. A total of 66 persons (including 30 BGB members, 20 officers & volunteers of FRP and 16 employees of GP IT) received training on FA. The participant also be able to provide FA service as and when required. However, continuous political unrest across the country hampered several events.

Training course on Search and Rescue was conducted with 18 employees of Holcim Cement company. Training of Trainers (ToT) on FA was organized with the staff of Flood Recovery Project in Kurigram district. A total of 10 officers and RCYs acquired knowledge on Basic First Aid and able to disseminate their learning to others.



**Figure 10:** Participant of FA training practicing CPR

The Department, with the collaboration of ICRC, organized workshop on Safe Access with 34 participants at NHQ BDRCS. Participants were informed about operational risks during intervention in conflict and/or other situations of violence (OSV) in order to be ready to respond effectively and efficiently.

### ACHIEVEMENT

- ✦ Organized 3 training courses on FA with BGB & ICRC, FRP and Grameen Phone
- ✦ Conducted training on 'Search and Rescue' with Holcim Cement company
- ✦ Arranged workshop on Safe Access at NHQ BDRCS

## RISK REDUCTION THROUGH EMPOWERING WOMEN (RREW) PROJECT

The project conducted awareness raising sessions at 18 villages under 6 MCHs of RREW Project intervention areas. The 6 MCH centres are Dhalahar MCH Centre (Dhalahar, BrahmonKhati, Gonopotikhati), Kazlakati MCH Centre (Kazlakati, Andharmanik, Karigorpara), Bankerhat MCH Centre (Vaduria-1, Vaduria-2, CharChotkimara), Dularhat MCH Centre (Char Tofazzal, Nurabad, Char Jumuna), Tetulia MCH Centre (Kesa, Kolia, Haidbas), Horinagar MCH centre (South Kodomtoli, kultoli, Dhumghat, Kazlakati Dhalahar). As an output, community people became aware about DRR, FA, Gender & Primary health issues through the sessions. As volunteers conducted the awareness sessions, their capacity on facilitation skill has enhanced which will help them in conducting effective training session in future. Community people who have participated in the sessions gathered knowledge on disaster preparedness and management activities. Additionally, session on gender issue helped the community people to understand about importance of women empowerment and social equality in terms of getting access to the resources. A total of 2090 community people (including 1485 female, children 386 and 386 male) were reached through 154 awareness raising sessions in the community.

Orientations on Basic DRR were organized with VDC (Village Development Committee), CMC (Centre Management Committee) members and MCH staff. A total of 37 participants (including 13 female and 24 male) were present in Kazlakati and 38 (covering 21 female and 17 male) were in in Dhalahar. Community people became aware about disaster preparedness and management especially the role of women during disaster. Participants were refreshed with the activities that should be performed in different situation of disaster.

Community understood roles and responsibilities of volunteers in respect to disaster response. The participants oriented with disaster definition, classification and different signaling system.

### ACHIEVEMENT

- ✦ Conducted 154 awareness raising sessions at 18 villages under 6 MCHs
- ✦ Organized orientations on Basic DRR with VDC, CMC members and MCH staff

### **TSUNAMY RESIDULA FUND (TRF) PROJECT**

In November 2013, implementing partners (programmes, projects of BDRCS) of TRF project conducted their interventions as per project Plan of Action (PoA). The accomplishments are summarized below.

**Mother Children Health (MCH):** Training on Integrated Management of Childhood Illness (IMCI) and Family Planning was held in November 2014. A total number of 28 Midwives received Integrated Management of Childhood Illness (IMCI) training which was organized by DGHS (Director General of Health Services). First batch of IMIC training was started on 30 November 2013 and it will continue up to 11 December, 2013. However, 4 community midwives were not able to participate in the training due to political unrest.

Deputy Director of Health has been receiving training on Ultra Sonogram from Sristy Institution, Dhaka. It's a yearlong training which will complete in April 2014. Besides, staff of Magura, Jessore and NHQ Blood Program have been receiving salary from TRF fund since May 2013.

**Cyclone Preparedness Programme (CPP):** A total of 96 VHF (Very High Frequency) Operator is currently working in the field for Radio Networking and honorarium of VHF operators were provided in November 2013.

**Chittagong Hill Track Program (CHTP):** Community Disaster Committee (CDC) meeting was held at Kahagrachari and Bandarban Red Crescent Unit. A total number of 105 (Male-52, Female- 53) CDC members were attended the meeting. community prob-

The main purpose of the meeting was to acquire basic knowledge on Red Crescent, identification of challenges, distribution of responsibilities.

Another meeting named Community Disaster Reduction Team (CDRT) meeting was held at Kahagrachari and Bandarban Red Crescent Unit. A total number of 208 (Male-94, Female-114) members were attended the meeting. Responsibilities were distributed in the meeting to implement the activities. And also it was discussed in the meeting how CDRT can help the CDC in implementing their activities.

During the reporting period courtyard meeting was organized in Khagrachari and Bandarban. A total number of 587 (Male-122, Female-275, Children-190) community people were attended the meeting. In the same month Unit Disaster Reduction Team (UDRT) meeting was also held in Bandarban and Khagrachari Red Crescent unit. A total number 135 UDRT member joined the meeting. Team member acquired basic knowledge on Red Crescent and also they got an idea about the activities implementation through the meeting.

**Urban Disaster Risk Reduction (UDRR) Programme:** Consultation meeting was organized at wireless gate slum in Dhaka and New Jumma Para Slum in Rangpur. A total number of 50 slum dwellers were attended the Consultation meeting. And also Slum Disaster Preparedness Committee (SDPC) was formed at Churipotti Slum in Rangpur. During the formation of SDPC a total number 24 people were present.

### ACHIEVEMENT

- ✦ Training on Integrated Management of Childhood Illness (IMCI) and Family Planning was held in November 2014 under MCH program
- ✦ CDC, CDRT and UDRT meeting held in Khagrachari and Bandarban under CHT program
- ✦ Consultation meeting organized in Dhaka and Rangpur Slum
- ✦ Slum Disaster Preparedness Committee formed in Rangpur under UDRR program

## URBAN DISASTER RISK REDUCTION (UDRR) PROGRAMME

The program organized 2 Urban Disaster Response Team (UDRT) meetings in collaboration of American Red Cross Society in Dhaka and Rangpur district. A total of 50 participants attended the meeting. In the same month, Safety Club meetings were held in Dhaka and Rangpur. Out of 20 core schools, 10 meetings were held in Rangpur Unit and 3 were in Dhaka City Unit. Purpose of those meetings was to raise awareness regarding disaster among the students. A total of 195 participants attended the meeting. However, the programme could not conduct 7 meetings for having annual leave and exam at schools.

Training on Basic Disaster Risk Management was organized in November 2013. Total of 3 courses in Dhaka and 2 courses in Rangpur were completed with a view to raise awareness on disaster, implement disaster preparedness initiatives and develop knowledge regarding disaster management among school students. A total of 150 participants (including 135 students and 15 teachers) have received the training. However, the Programme couldn't able to organize 2 training courses because of having Eid vacation.



**Figure 11:** Rally on the day observation 'International Day of Risk Reduction' in Rangpur district

The Programme celebrated the 'International Day of Risk Reduction' with the collaboration of American Red Cross at Rangpur and Dhaka Unit. Under this program, rally and discussion session were organized with the participation of 250 school students and 20 teachers from 20 core schools. However, the day wasn't observed in due date because of having Eid vacation.

## ACHIEVEMENT

- ✦ Conducted 2 UDRT meetings at Dhaka and Rangpur Unit
- ✦ Organized 13 Safety Club Meetings at Dhaka and Rangpur Unit
- ✦ Conducted 5 training courses on Basic Disaster Risk Management with 150 participant
- ✦ Celebrated 'International Day of Risk Reduction'

## YOUTH AND VOLUNTEER (Y&V) DEPARTMENT

In November 2013, RCRC and Basic First Aid trainings were organized in Khulna, Lalmonirhat and Netrokona district. A total of 30 volunteers participated in those training sessions where they acquired knowledge on RCRC Movement and will also be able to provide First Aid services as and when need. The sessions were conducted by the Unit facilitators who received ToT (Training of Trainers) on similar issues earlier and resource person from NHQ BDRCS.

Under the International Friendship Programme, which is going on with the support of Japan Red Cross, orientation on Humanitarian Values and Health were organized at Magura, Madaripur, Patuakhali, Rangamati and Dinajpur district. A total of 500 students from 60 schools participated in the orientation program. Respective ULOs and NHQ trainers facilitated in the program. Besides, the Department also organized a training on 'Tent' with 20 NHQ Volunteers.

During the reporting period, volunteers provided support to various fire incidents and building collapse. Like

- 6 RCYs extended support to a fire incident happens on 11 November 2013 at Kater Air Wage Officer, Gulshan I, Dhaka
- 19 RCYs provided support to fire incident happens on 25 November 2013 at Amin Spilling Mill, Gazipur, Dhaka

- 7 RCYs provided voluntary support to a fire incident happens at 22 storied building, Dilkusha, Dhaka on 6 November 2013.
- 9 RCYs supported to a 4 stored building collapse besides the Judge Court, Dhaka

### ACHIEVEMENT

- ✦ Organized RCRC and Basic First Aid training in Khulna, Lalmonirhat and Netrokona district
- ✦ Organized orientation on Humanitarian Values and Health at Magura, Madaripur, Patuakhali, Rangamati and Dinajpur district
- ✦ Extended support in fire incident, and building collapse

### VULNERABILITY TO RESILIENCE (V2R) PROJECT

V2R Project organized workshops with Union WATSAN Committee at 14 Unions under Barguna (10 Unions) and Patuakhali (4 Unions) District. Committee members were informed about WASH activity along with project locations. This initiative created an opportunity for BDRCS Unit as well as community people to make a relationship with local government (Union Parishad) and DPHE (Department of Public Health Engineering) officials which will be helpful to get service from the concern service provider. A total of 354 members including 287 male and 67 female participated in those workshops .

As per PoA, the project distributed sanitary latrine and also conducted demonstration on its installation at Saodagarpara under Taltoli Upazila of Barguna district. Through the demonstration, community people came to know the characteristics of sanitary latrine and the installation process. This initiative will contribute towards improving sanitation coverage and reduction of open defecation in the community.

Proposals which were received from communities on Rehabilitation of Water Point (Tubewell) were finalized. A total of 321 proposals were finalized from Barguna (151 tube well) and Patuakhali (170 tube well) district. A total of 24 communities, where there is no tube well, were under coverage. Through this initiative, an opportunity has created to reactivate the tube well which will increase the availability and accessibility to save drinking water.

Monthly meeting with Project Implementation Committee (PIC) members was held in Barguna and Patuakhali Unit. PIC members are informed about the progress of ongoing activity and Plan of Action (PoA) for the next month. A total of 14 members (including 13 male and 1 female) were reached through these meetings.

Training session on construction of community centre was organized with the CDMC Leader & Head carpenter. A total of 65 participants received the training. CDMC leader & head of carpenter has been trained how to make a community centre. It will build a unique design in constructing community centre for 26 communities. It will also help to reduce wastage. However, the challenge was to identify head of carpenter.

Land identification including deed was completed for building community center. It has created an opportunity to build a community meeting centre which will be useful for implementing project activities as well as ensuring sustainability.

Orientation was conducted on Producer Group with project staff at Barguna and Patuakhali district. A total of 39 participants including 26 male and 13 female participated in the program. A guide line was provided to project staff to inform them on how the producer group will function and maintain records.

Workshop with department of agricultural extension was organized at Barguna and Patuakhali Unit. A total of 62 participants have covered through this program. Agriculture Department was informed about ongoing agricultural activity at the community level by the project. As an output, relevant agriculturist gave commitment to provide support to implement the project activities. Through this meetings, BDRCS Unit got the opportunity to make a coordinating relationship with respective department. Moreover, a work plan was developed for implementing project interventions.

Quarterly coordination meeting was also organized with 19 project staff. Progress and challenges faced during implementation of project interventions were discussed in the meeting. At the end an action plan for the next quarter had also been developed.

### ACHIEVEMENT

- ✦ Organized 14 workshops with Union WATSAN committee at Barguna and Patuakhali district
- ✦ Distributed latrine to 134 households
- ✦ Conducted training on construction of community centre with CDMC Leader & Head Carpenter
- ✦ Conducted orientation on Producer Group
- ✦ Conducted workshop with department of agricultural extension

## Bangladesh Red Crescent Society (BDRCS)

The Bangladesh Red Cross Society was constituted on 31 March, 1973 by the President's Order No.26 of 1973 with retrospective effect from the 16 December 1971. The Society was recognized by ICRC on 20 September, 1973 and admitted to the International Federation of Red Cross and Red Crescent Societies (IFRC) on 2 November, 1973. The name and emblem were changed from Red Cross to Red Crescent on 4th April 1988 vide Act 25 of 1988. The President of the People's Republic of Bangladesh is ex-officio President of the Society. BDRCS is conducting different interventions covering five divisions, namely, Disaster Management, Health Services, Planning & Development, Central Support Services and Finance & Accounts through its 68 Unit/Branches across the country.

### Vision

To become an effective and efficient humanitarian organization in Bangladesh by 'doing more' 'doing better' and 'reaching further'.

### Mission

To prevent and reduce human sufferings and save lives of the vulnerable people.

### Important Contacts (queries and grievances)

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