

# Bangladesh Red Crescent Society

Together for a resilient community and better future



## Monthly Activity Report December, 2012

### **CLIMATE CHANGE ADAPTATION (CCA) PROJECT**

During the reporting period, two trainings on Leadership Development have been arranged with CDMC (Community Disaster management Committee) members at Manikganj Unit. A total of 32 participants (equally distributed among male-female participants) have received the training. Training on First Aid has been conducted with CDRT (Community Disaster Response Team) members in two communities under Manikganj Unit. A total of 42 participants, including 21 male and 21 female, have participated in the training.

#### **Achievements**

- ✦ Conducted two Leadership Development trainings with 32 CDMC members in Manikganj Unit
- ✦ Conducted training on First Aid training with 42 CDRT members in Manikganj
- ✦ Introduced Post Graduation course on Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA)
- ✦ Provided Tiffin for 196 pre-primary school students and transportation cost for 6 teachers in Gopalganj

In December 2012, Post Graduation course on Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA), has been introduced to relevant practitioners with the collaboration of BRAC (Bangladesh Rural Advancement Committee) University and IFRC. Calendar as IEC (Information Education and Communication) has also been printed during this month. Tiffin for 196 pre-primary school students and transportation cost for 6 teachers have also been provided in Gopalganj district.

### **COMMUNITY EMPOWERMENT PROGRAMME (CEP)**

The department has recovered 5,32,594 BDT (6,340.40 CHF) from different places of Chittagong and Cox's Bazar district, following is the breakdown –

Place	Amount	
	In BDT	In CHF
Kutubdia	4,29,306	5,111
Bashkhali	30,500	363.09
Pekua	8503	101.22
Anwara	64285	765.29

Besides these, disbursement has also been made in the community. A total of 2,98,000 BDT (3,547.61 CHF) has been delivered for creating income generating options for poor families. The program has collected 3,13,200 BDT (3,728.57 CHF) from the following leased lands and ponds.

Particulars of pond & land	Amount (1 CHF= 84 BDT)
Purba Ujantia, Kutubdia, Cox's Bazar	60,100BDT/ 515.47 CHF
Bhoda Majir Ghona, Kutubdia, Cox's Bazar	25,500BDT/ 303.57 CHF
Motka Bhanga, Kutubdia, Cox's Bazar	46,100BDT/ 548.80 CHF
Bori Toli Cyclone shelter, Banskhali, Chittagong	1,81,500BDT/ 2,160.71 CHF
Total	3,13,200 BDT/ 3,728.57 CHF

#### Achievements

- ✦ Recovered 5,32,594 BDT (6,340.40 CHF) in Kutubdia, Bashkhali, Pekua, and Anwara upazila Cox's Bazar and Chittagong district
- ✦ Distributed 2,98,000 BDT (3,547.61 CHF) for creating income generating options among the families in Kutubdia
- ✦ Collected 3,13,200 BDT (3,728.57 CHF) from leased land and pond

### FUND RAISING DEPARTMENT

In December 2012, the department has completed the following activities for raising fund for BDRCS -

- Liaison with different business firms about procurement of BDRCS souvenir items.
- Communication with different firms and individuals for donation boxes and quotation collection.
- Communication with *Bangabhaban* (Hon'able President's residence) for arranging Fund Raising Dinner.

- Collected 93,130 BDT (1,109 CHF) from operating stalls and selling of BDRCS souvenir items at 'Red Crescent Youth Camp 2012' in Chittagong.
- Distributed request letters to banks, organizations, industries and well-off individuals for donation to purchase blanket and warm clothes for people suffering from Cold Wave in different areas of the country.

#### Achievements

- ✦ Distributed request letters to banks, organizations, industries and well-off individuals for donation to purchase blanket and warm clothes for people suffering from Cold Wave
- ✦ Communicated with *Bangabhaban* (Hon'able President's residence) for arranging Fund Raising Dinner
- ✦ Collected 93,130 BDT (1109 CHF) from operating stalls and selling BDRCS souvenir items at 'Red Crescent Youth Camp 2012' in Chittagong

### HUMAN RESOURCE DEPARTMENT

In December 2012, the department has been involved in various activities like transfer, recruitment, processing resignation and yearly increment for BDRCS staffs. The department has processed for inter department transfer of 4 officials, recruitment of 02 officials, promotion of 01 official, and increment for 75 staffs.

#### Achievements

Processed for inter department transfer of 04 officials, recruitment of 02 officials, promotion of 01 official, and increment for 75 staffs.

## **ESTATE DEPARTMENT**

During the reporting period, the department has collected house rent from different estates. A total of 77,73,961 BDT (92,547.15 CHF) is collected.

### **Achievement**

Collected 77,73,961 BDT (92,547.15 CHF) from various estates.

## **COMMUNITY DEVELOPMENT INITIATIVES (CDI) PROGRAMME**

Total 5 poor, pregnant mothers have received financial support of 2,000 BDT each from Maternal and Child Health (MCH) Revolving Fund. A total of 445 families have been brought under Income Generation Activity (IGA) monitoring process in Nilphamari, Natore, Kushtia, and Magura districts. Besides these, income generation monitoring has been conducted on 55 trained beneficiaries on tailoring, 16 trained community activists on machine mechanics, 16 trained community activists on veterinary. Several training sessions have been conducted throughout the month, those are as follows:

Training Issue	# of Participants	Area of Implementation
Adult Education	423	Nilphamari, Natore, Kushtia, and Magura District
Women Empowerment and Leadership	450	
Maternal and Child Health	328	
CBHFA	408	
PHAST	403	
DRR	393	

Blood Centre of Natore Red Crescent Society has been re-activated with the support of CDI Programme. This will have positive impact on distressed people of Natore district.

Moreover, Natore Red Crescent Blood Centre has received government registration. This blood centre usually collects blood from RCY (Red Crescent Youth) as voluntary donation and then distributes those to the people as per requirement.

### **Achievement**

- ✦ 5 poor, pregnant mothers received financial support of 2,000 BDT each under Maternal and Child Health (MCH) Revolving Fund
- ✦ Monitored Income Generating Activities (IGA) of 445 families in Nilphamari, Natore, Kushtia, and Magura districts.
- ✦ Re-activated the Blood Centre of Natore Red Crescent Society with the support of CDI Programme.
- ✦ The department organized trainings on Adult Education, Women Empowerment and Leadership, Maternal and Child Health, CBHFA, PHAST and DRR in Nilphamari, Natore, Kushtia and Magura district.

## **INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SECTION**

The section has delivered 10 desktop computers and internet connection to Narial, Pabna, Shariatpur, Comilla, Bandarban, Sherpur, *Lakshmipur*, Bhola, Gaibandha and Munshiganj Units. The section, as routine activity, has extended necessary IT support and services to NHQ based departments and individuals of BDRCS.

### **Achievement**

- ✦ Delivered 10 desktop computers and Internet Connection to 10 units
- ✦ Provided IT supports and services to BDRCS

## **LEGAL BASE DEPARTMENT**

In different Zilla and City Unit, 4 Writ Petitions and 3 Title Suits regarding establishment of Executive Committee are under process in High Court, Apple Department and respective District Judge Courts. Besides these, there are several activities which are under process to update like 9 Writ Petitions of BDRCS staffs and officials, 1 Leave to Apple, 2 Suits for BDRCS shop rent, 1 Writ for engagement of property developer company, 4 Suits regarding BDRCS land, 1 Money Suit for BDRCS financial issues, 1 Suit for BDRCS rent, 1 Writ Petition and 1 Leave to Apple for transferring staff and 1 Writ Petition for returning 289 Bangladeshi nationals.

### **Achievement**

Processed 4 Writ Petitions and 3 Title Suits regarding establishment of Executive Committee are under process, 9 Writ Petitions of BDRCS staffs & officials, 1 Leave to Apple, 2 Suits for BDRCS shop rent, 1 Writ for engagement of developer, and 4 Suits regarding BDRCS land

## **PMER (PLANNING MONITORING EVALUATION AND REPORTING) SECTION**

In December 2012, Strategic Development Plan 2011–2015 in both Bangla and English version has been delivered to few relevant departments. This document has also been shared to delegates who have attended in (AGM) Annual General Meeting on 30<sup>th</sup> December 2012.

Printed copies of documents including goals of Strategic Plan with Hon'able Chairman's message has received and delivered to few departments. Draft ToR (Terms of Reference) for PMER section has been completed and sent to respective personnel for possible feedback.

Besides that, PMER section has provided technical support to prepare BDRCS Four Years Plan for Humanitarian Diplomacy. Focal person of different departments of BDRCS has started formulating their Development Plan. BDRCS Monthly Activity Report (MAR) for November 2012 has not been prepared due to absence of Reporting and Documentation Officer. During this month, official procedures have been complete for the recruitment of a PMER Officer.

### **Achievement**

- ✦ Received and delivered Strategic Development Plan 2011–2015 in Bangla and English version
- ✦ Provided technical support to prepare BDRCS Four Years Plan for Humanitarian Diplomacy. Prepared draft ToR for PMER section

## **PLANNING AND DEVELOPMENT DEPARTMENT**

In December 2012, third meeting of standing committee has been arranged with the Chairman of BDRCS and other members. Organizational Development (OD) Adviser, Mr. Joseph Muyambo has presented second draft of Organogram along with BDRCS financial statement. Three decisions were taken at the meeting –

- No more recruitment of new staffs
- Identify the scope of expenditure in revenue head
- Staff benefits like gratuity and others should be updated

OD adviser has taken the responsibility to adjust the number of staffs required for departments of BDRCS. He will also be accompanied by Mr. Haque, Ex-Secretary for all the nomenclature of BDRCS considering BDRCS financial resources.

Job Description against each of the sanctioned positions has started to develop during this month. Workshop for formulating Department Development Plans has been scheduled in this month. Recruitment process of Planning, Monitoring, Evaluation and Reporting Officer has been completed. During the reporting period, final draft copy of Rules/Procedure and Rules/ Statutes have been submitted to BDRCS by the assigned consultant. Besides these, BDRCS has made an effective follow-up with line ministry regarding these issues.

### **Achievement**

- ✦ Arranged third meeting of standing committee where Chairman of BDRCS and other members participated
- ✦ Mr. Joseph Muyambo presented second draft of Organogram with financial statement
- ✦ Job description against each of the sanctioned positions started to develop
- ✦ BDRCS received first draft of Rules & Procedure
- ✦ Scheduled workshop for Formulating Department Development Plan

### **TRACING DEPARTMENT**

In December 2012, Hygiene Kits have been distributed to foreign detainees in 32 district jails through respective Units. A total of 992 persons including 903 male and 76 female have been reached with the distribution. The activity has also created an opportunity for the Units to enhance cooperation with local government and district Jail authority.

Assistant Director of Tracing Department has participated in regional meeting on Restoring Family Linkage (RFL) in Malaysia. Attending in such a program will play an effective role to increase cooperation between Red Crescent Societies within the Asia Pacific Region.

Red Crescent Message (RCM) has been exchanged with 30 families within ICRC (International Committee of Red Cross), IRCS, Myanmar & BDRCS Units. This initiative has reduced anguish of the families by establishing communication with the detained family member. Notification of one family regarding tracing has also been handled during this month.

### **Achievement**

- ✦ Distributed Hygiene Kits to foreign detainees in 32 district jails that covers 992 persons
- ✦ Exchanged Red Crescent Message (RCM) with 30 families
- ✦ Assistant Director of Tracing Department participated in regional meeting on Restoring Family Linkage (RFL) in Malaysia

### **TRANSPORT DEPARTMENT**

In December 2012, the department has completed fitness check of 05 vehicles, general servicing of 05 vehicles, submission of application for Digital Number Plate for 02 vehicles and transfer of 02 drivers for providing smooth support to National Head Quarter (NHQ) of the NS fleet.

### **Achievement**

Completed fitness check of 05 vehicles, general servicing of 05 vehicles, submission of application for digital number plate for 02 vehicles and transfer of 02 drivers.



## **TRAINING DEPARTMENT**

In December 2012, trainings on Basic First Aid and Leadership Development have been conducted with the collaboration with ICRC (International Community of Red Cross). First Aid training has been conducted with Bangladesh Police in Tangail district. A total of 25 police members have participated in the training where they are informed about the key information on RCRC (Red Cross Red Crescent) Movement and Basic First Aid issues. The participants are encouraged and motivated to share their acquired First Aid knowledge and skills and key messages of RCRC Movement.

### **Achievement**

- ✦ Conducted training on Basic First Aid and Leadership Development in Tangail and Chapainawabganj district.
- ✦ Organized 12<sup>th</sup> National Youth Camp in Chittagong on 22-25 December 2012.

Leadership Development training has been organized with Red Crescent Youth (RCY) in Chapainawabganj district. A total of 19 RCY have participated in the training where they are informed about various technical aspects of capacity building on Leadership. The department has coordinated 12<sup>th</sup> National Youth Camp which is organized in Chittagong from 22-25 December 2012.

## **RELIEF DEPARTMENT**

In December 2012, the department has distributed financial, sanitation and infrastructural support to Aila affected people with the help of Hong Kong Red Cross in Dacope upazilla under the district of Khulna. A total of 264 surviving families have received 10,000 BDT, 16 pieces tin-sheets and screw and 6 pieces RCC pillar each. A total of 200 families have received sanitary latrines in the affected area.

For installing source and supplying safe water to the community, 6 ponds have been excavated and 6 Pond Sand Filters (PSF) has been installed. Moreover, two previously installed PSFs have been repaired for supplying safe water to the community.

Relief Department has provided financial and infrastructural support to vulnerable families to River Bank Erosion areas under Narail and Dhaka district. A total of 115 vulnerable families (including 40 families in Narail and 75 in Dhaka district) have received 10,000 BDT, 15 pieces of tin-sheets, 2 connectors for tin made roofs, 1 kg screw, 1 saw and 1 plier each.

### **Achievement**

- ✦ Distributed sanitary latrines to 200 families, excavated 6 ponds, installed 6 Pond Sand Filters (PSF) and repaired 2 PSFs in Aila Affected areas under Khulna district
- ✦ 115 vulnerable families of Narail, and Dhaka district received 10,000 BDT, 15 pieces of tin-sheets, 2 connectors for tin made roofs, 1 kg screw, 1 saw and 1 plier each
- ✦ Conducted training on Safe Shelter and First Aid with Red Crescent Youth (RCY) in Khulna.

Training on Safe Shelter and First Aid has been conducted in Khulna Unit. A total of 35 RCYs (Red Crescent Youths) from Khulna, Khulna City, Jessore and Satkhira areas have participated in the training session.

## **UNIT AFFAIRS DEPARTMENT**

In December 2012, a total of 501 persons including 216 Life and 216 Annual Members have enrolled in different Units and National Head Quarter (NHQ). All the enrolled members are involved in RCRC Movement and fund collection. The department has issued Life Membership Certificates to 09 persons. However, the challenge was availability of the list of Life Members and Shared Money to respective department in proper time. Besides these, a total of 83,040 BDT (988.57 CHF) has been collected as shared money from Units and NHQ. Annual General Meeting (AGM) has been organized at National Head Quarter of BDRCS on the 30 December 2012. A total number of 115 delegates have participated in this 40<sup>th</sup> AGM.

### **Achievement**

- ✦ Enrolled 501 persons including 216 Life and 285 Annual Members in different units and NHQ
- ✦ Issued Life Member Certificates to 09 persons
- ✦ Collected 83,040 BDT (988.57 CHF) as shared money from Units and NHQ
- ✦ Formed Ad Hoc Committee with 10 members in Gaibanda
- ✦ Organized Annual General Meeting (AGM) at National Head Quarter of BDRCS on 30 December 2012

For smooth running of Unit activities, Ad Hoc Committee in Gaibandha has been formed with 10 members. However, the challenge was members of the Ad Hoc Committee having low interest to form Elected Committee. Election of Unit Executive Committee in 16 Units has been completed where 160 persons have been reached. Monthly Activity Report (MAR) has been collected from 68 Unit Offices. The department is well concerned about collecting these reports and also treated as a significant tool in order to know the updated information about Units. However, challenge was most of the ULOs weren't trained about the reporting format.

## **URBAN DISASTER RISK REDUCTION (UDRR) PROGRAMME**

In December 2012, the program has planned to conduct ToT (Training of Trainers) on School Based Disaster Preparedness with support of American Red Cross (AMRC). However, the plan has been cancelled due to arrangement of National Youth Camp in Chittagong.

Baseline Survey has been planned to conduct with the school students to assess basic information regarding disaster and related issues. However, due to final examination of the school children, the survey has been shifted in January 2013.

A survey team comprised of 16 members have completed the Baseline Survey for the project entitled 'Disaster Preparedness for Safer School' in Rangpur Unit. Key objective was to assess the knowledge level of the school students on disaster related issues. IFRC (International Federation of Red Cross and Red Crescent Society) has provided technical support to complete the survey.

### **Achievement**

UDRR program planned to conduct ToT on School Based Disaster Preparedness and Baseline Survey with school students, but both of the programs have been cancelled due to arrangement of National Youth Camp and final examination in the school respectively.

## **VULNERABILITY TO RESILIENCE (V2R) PROJECT**

In December 2012, orientation workshops have been organized in five upazillas under Barguna and Patuakhali district. The upazilla under Barguna district covers Barguna Sadar, Amtali and Patharghata upazilla. Patuakhali district covers Kalapara and Galachipa upazilla. A total of 118 persons including 70 from Barguna (Barguna Sadar - 23, Amtali - 22 & Patharghata - 25) and 48 from Patuakhali (Kalapara - 23 & Galachipa - 25) have participated. Government officials, Chairman of upazilla and union parishad have participated and shared their experience in the orientation sessions. However, challenges were to ensure participation of PIC/EC members and government officials in the orientation workshop and extreme cold and foggy weather.

### **Achievement**

Conducted orientation workshops in five upazillas under Barguna and Patuakhali district.

## **YOUTH AND VOLUNTEER DEPARTMENT**

In December 2012, training on RCRC Basic and First Aid has been arranged for Magura, Chuadanga, *Jhalokati* and Lakshmipur Unit. A total of 150 core youth members from the mentioned Units have participated in the training. This activity will help to establish Institution Based Team and providing training. Similar trainings will be continued for rest of the Units. Team consisting three members from Japan has visited International Friendship Program (IFP) in Munshiganj, Comilla, Barisal and Bogra district. Respective Youth Team members have provided support during the visit.

The visitors expressed positive feelings about the program and ensured that this program will run for three more years.

The 12<sup>th</sup> National Youth Red Crescent Camp has been successfully organized in Chittagong from 21 to 25 December 2012. Deputy Leader of the National Parliament, *Syeda Sajeda Chowdhury* attended as Chief Guest in the inauguration session and the Education Minister Mr. Nunul Islam Nahid attended as Chief Guest in the closing session. Unit Level Officer (ULO), Secretary and 22 RCY Members from all 68 Units participated in the National Camp. A total of 20,000 students gathered and informed on RCRC (Red Cross Red Crescent) Basic, First Aid, Tracing and Rescue, and Climate Change Adaptation issues.

On 23 December 2012, fire incident has happened in a garment factory situated in Saver thana (executive area under Dhaka district) that found 01 dead and 15 injured. In that crucial situation, 50 RCYs and Volunteers provided support through rescue operation relieving garment workers stuck in the building. First Aid service has also been provided to 100 injured workers.

### **Achievement**

- ✦ Conducted training on Basic RCRC and First Aid with 150 core Youth Members under Magura, Chuadanga, Jhalakathi and Lakshmipur Units
- ✦ Team from Japan visited International Friendship Program (IFP) in Munshiganj, Comilla, Barisal and Bugra district
- ✦ Organized 12<sup>th</sup> National Youth Red Crescent Camp in Chittagong
- ✦ Youth and Volunteers provided support in Rescue Operation and First Aid to fire affected garment workers in Savar



### Important Contacts (queries and grievances)

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