Bangladesh Red Crescent Society
National Headquarters
684-686, Red Crescent Sarak, Bara Moghbazar, Dhaka-1217

Vacancy Announcement

Red Cross - Red Crescent movement is the largest volunteer organization in the world. Bangladesh Red Crescent Society (BDRCS) is a national society of the movement, constituted on 31 March 1973 by the President's Order No. 26 of 1973 with retrospective effect from 16 December 1971. This is the biggest humanitarian organization in Bangladesh. As an auxiliary to the government, the Society provides humanitarian assistance to the vulnerable people over the last 48 years and has undertaken a wide range of activities in humanitarian response, disaster management, health, capacity building and in promoting Red Cross/Red Crescent ideals and principles.

Currently Bangladesh Red Crescent Society is looking for a suitable Bangladeshi national for the following position under Population Movement Operation (PMO), Cox’s Bazar:

Job Title : Community Mobilizer - DRR
Organizational Unit/Department : Disaster Risk Reduction
Reporting line : DRR Manager, BDRCS, PMO
Service type : Contractual
Duration of contract : Until 31.12.2020 (with possibility of extension)
Number of Post : 10
Salary Range : BDT 40,722/-
Age Limit : 40 years (may be relaxed for potential candidates)
Duty station : PMO HUB, Ukhiya, Cox’s Bazar

Overall responsibility:

- Support effective implementation of the DRR activities at Host, School and camp level
- Reach people through DRR awareness activities
- Ensure strengthen prompt and quality information and feedback system
- Extend efficient support to different sectors and agencies in DRR initiatives
- Increase community participation and transparency in the Population Movement Operation (PMO)

Roles and Responsibilities:

- Mobilize communities to support CRA/EVCA conduction in Host and camp settlements
- Coordinate and support to Formation/Reactivation of different Disaster Management Committee and Disaster Response coordination group in host and camp settlement
- Support to organize regular meeting of DMCs and community group
- Ensure documentation of different meetings and events
- Support to develop Business/IGA plan for selected beneficiary.
- Support to Implement and monitor skill development/IGA, mitigation activities at Host, Camp and school level in collaboration with relevant partners
- Support for School and learning center-based mass awareness session facilitation
- Support to Day observance on disaster preparedness, climate change (NDPD/IDDR/Environment day/Day for Climate Action and others in Host, School and in Camp Settlement.
- Mobilize community to organize mass awareness activities in host and camp settlements (Interactive theatre, Simulation, Mock drill, pot song, Playback theatre, cultural event, local sports, creative arts)
• Support to Conduct school level risk assessment and day to day monitor the implementation of mitigation activities.
• Conduct school-based preparedness demonstration exercise considering specific hazards (e.g. cyclone, landslide, earthquake, thunderstorm, Fire)
• Support to organize and facilitate meeting, training and workshop.
• Support to organize and conduct awareness session by Courtyard sessions, School base class session, group meeting etc.
• Monthly Report and Making plan of action for activities.

Required Entry Qualifications and Competencies:

Post-Graduation/Graduation preferable in Disaster Management/Social Science or any relevant subject from a reputable university.

Professional Experience

At least 3 years of professional working experience in community mobilization with vulnerable target groups. Preferably experience in DRR/Livelihood/Education programs/projects or comparable projects of other humanitarian or development partners.

Further Knowledge and Attitude

• Workable command of MS-Office, internet.
• Good working knowledge of modern telecommunication systems (telephone, e-mail, internet).
• Willingness to learn from other team members.
• Fluency in English and Bangla and good writing skills in both languages. Speaking local language and people from local communities are preferable
• Excellent communication skills.
• Willingness to work at community level and participate in field work at the camps
• High social sensibility and empathy.
• Ability to multi-task and work under stressful conditions to meet deadlines.

Special Clause

The incumbent takes his/her new responsibilities after having been assigned by the responsible line supervisor or, in default, by the Head of Operation. H/she accepts a probation period of three months. Main duty station is Ukhiya and sometimes PMO Office Cox’s Bazar.

If you think you are competent enough for the position, please submit your application with complete resume with a cover letter, two references, a recent photograph and mentioning the name of the position in subject line to pmo@bdrcs.org before 5:00 pm, March 17, 2020.

Only shortlisted candidates will be notified
BDRCS is an equal opportunity employer