



VACANCY ANNOUNCEMENT

The Bangladesh Red Crescent Society (BDRCS) is the largest humanitarian organisation working across Bangladesh. As an auxiliary to the Government, the Society provides humanitarian assistance to the vulnerable population. Over the last 41 years, Bangladesh Red Crescent Society (BDRCS) has undertaken a wide range of activities in disaster management, health, capacity building and in promoting RCRC ideals and principles. To become the leading humanitarian organization in Bangladesh, BDRCS through various challenges continues to make steady progress towards its vision and¹ mission² in providing vital services to the most vulnerable in an effective, transparent and self-sustainable manner.

The International Federation of Red Cross and Red Crescent Societies (IFRC) Bangladesh Delegation is supporting BDRCS to implement different, programs/projects for vulnerable communities including Community Based Disaster Risk Reduction (CBDRR) program.

The BDRCS is now looking for a suitable Bangladeshi national for the following position:

Position Title : **Technical Officer DRR -Community Based Disaster Risk Reduction (CBDRR)**
Duty Station(s) : **Bangladesh Red Crescent Society, NHQ**
Reporting Lines : **Director, Disaster Risk Management**
Time attributed : **100 % to the CBDRR Program**
Nature of Job: : **Contractual**
Duration of contract: : **12 months**
No. of position: : **One (1)**

RESPONSIBILITIES:

Key Task and Responsibilities:

- Support in conducting risk assessment tools in communities and facilitate the development of community Plan of Action for CBDRR program interventions
- Provide technical assistance to the implementation of DRR activities in CBDRR program
- Establish and maintain liaison with local service providers of the government (such as FFWC, DAE, UDMC) for improving access of community people to information and services for CBDRR program communities
- Follow-up and monitor the progress of community based CCA/DRR actions
- Build linkage and coordination with relevant stakeholders (NGOs, civil society, local government, etc) on CCA/DRR activities
- Facilitate the strengthening of flood and cyclone early warning services for target population in project areas
- Facilitate awareness campaign in targeted schools and communities
- Prepare periodic monthly report on the DRR activities in project areas
- Facilitate and support program implementation in the project districts
- Update regularly the Project Manager on the progress of the CBDRR program

PERSON SPECIFICATION:

- In good mental and physical health;
- Relevant university degree or equivalent qualification in Sociology/ Disaster Management;
- At least 3 years of working experience in the field of community based DRR interventions
- Ability to write narrative reports in English and Bangla
- Excellent communication skills in English and Bangla
- Self-supporting in computers (Windows, spreadsheets, word-processing);
- Competencies: preferable-RCRC movements, Results Focus & Accountability, Teamwork, Communications, and Professional Mastery, Analytical skills, ability to think strategically and able to influence, communicate, co-operate and negotiate with a wide range of people and organizations.

Salary : Monthly consolidated salary will be BDT. 40,000/-

Application instructions:

- Last date of application is **10 April 2014 on or before 5:00 PM**
- Suitably qualified candidates are invited to apply with their detailed CV , a cover letter and 2 photos justifying suitability to:

**Director,
Disaster Risk Management**

¹ The vision of the Society is to transform the BDRCS into a “Well Functioning National Society” with a network of active Red Crescent Units in all districts for carrying out activities in accordance with the fundamental principles of the Movement with the aim of improving the situation of the vulnerable people.

² The mission of the BDRCS is to improve the situation of the vulnerable people by mitigating their sufferings caused by diseases and disasters in accordance with fundamental principles of the Movement by mobilizing the power of humanity.

Bangladesh Red Crescent Society
Red Crescent Sarak, 684-686, Bara Moghbazar,
Dhaka – 1217

- Mention the name of the position applied for on top of the envelope

*Only short-listed candidates will be notified
The BDRCS is an equal opportunity employer*