Unit Affairs Department

According to the Standing Order of BDRCS (PO-26/1973), Unit Affairs Department’s main responsibilities are to look into regular activities of the units, monitor different activities assigned by the projects and departments to the units. We also implement and support to make the success of Annual General Meeting of BDRCS, Ordinary General Meeting, providing the final lists of the Delegates of the units. Support to be held the Unit Executive Committee election through monitor and supervision.

Unit Affairs Department implemented the following activities in the Months of January – March 2014.

Election in the Units: - According to the Standing Order of BDRCS, out of 20 units, 18 units has presided over their elections for the first time and formed new elected Unit Executive Committees for the year 2014-2016. Due to six months extension of Moulovibazar RC unit and a new Ad-hoc UEC for Bandarban RC unit; these two units will complete their elections with in June and May for the same tenure. In the year 2014 there will be elections in 35 units of BDRCS. Unit Affairs Department will organize three day long orientations for these 35 units ULOs and Secretaries for understanding the procedures and structured to organize and ensure clean, perfect and transparent elections to avoid un-accepted occurrences. Unit Affairs will send observers to the units for these elections.

OGM Held in 22nd March 2014: In the Annual General Meeting on December 2013, an Ad-hoc Managing Board was formed by the Ministry of Health from 1st January to 24th March 2014. As the board was formed only for three months, Unit Affairs Department coordinate to hold an Ordinary General Meeting on 22nd March 2014 in the Holy family Red Crescent Medicinal College Auditorium in a befitting manner. The delegates from 68 Units put their voting rights and formed a new managing Board for the year 2014-2016 with the cooperation of other Departments of BDRCS.
পর্যবেক্ষণের জন্য জাতীয় সদর দপ্তর হতে পর্যবেক্ষণ প্রদর্শন করা হয়। নির্দিষ্ট কার্যক্রম পুরো পর্যায়ের জন্য ইউনিটে কর্তৃক ইউনিটের এবং পর্যবেক্ষণকারীদের এক দিনের একটি ইন্সরডেশন প্রদান করা হয়।

অভিজিতের জোগাড়ে মিঠা: বাংলাদেশ রেড ক্রসেন্ট সোসাইটির অভিজিতের জোনালের মিঠা সোসাইটির ব্যবস্থাপনা পর্যায় নির্দিষ্ট ২২ মার্চ, ২০১৪, তারিখে এই ফ্লামিয়ি রেড ক্রসেন্টের মিঠাইট কর্মকারিদের কল্যাণীয় অবকাশ ও সুখোমত সুন্দরি। এ দিন সোসাইটির ৬৮টি ইউনিটের ২২৯ জন ডিপ্লমেট উপস্থিত হয়ে জাতীয় মার্কার্পুর নির্বাচনের তাজাতের কর্ত্তাদিগকে প্রশংসা করে ২০১৪-২০১৫ মৌসুমে ব্যবস্থাপনা গঠন করেন। ১) জানার হাজিব আহমেদ মজিদার ইমি-জোনালের ২) ঐতিহাসিকে এইচইয়ুবুল ব্যবস্থাপনা-প্রশংসা ৩) আহমেদ মোহ আবুল বাদান-সোসাইটি ৪) জানার মোহাম্মদ হামাদ চৌধুরী হেলাল-সোসাইটি ৫) জানার হাজিব মিনার এমসি-সোসাইটি ৬) হামিদ মুহম্মদ রাহমান-সোসাইটি ৭) ইমি-সোসাইটির হামাদ রহমান-সোসাইটি ৮) ইমি-সোসাইটির রাজাযেহ ইসলাম-সোসাইটি ৯) ইমি-সোসাইটির মুহাম্মদ এক্সা-সোসাইটি ১০) ইমি-সোসাইটির মোহাম্মদ মোহাম্মদ মোহাম্মদ-সোসাইটি ১১) ইমি-সোসাইটির মোহাম্মদ মোহাম্মদ মোহাম্মদ-সোসাইটি ১২) ইমি-সোসাইটির হামাদ রহমান-সোসাইটি ১৩) ইমি-সোসাইটির মোহাম্মদ মোহাম্মদ মোহাম্মদ-সোসাইটি ১৪) ইমি-সোসাইটির মোহাম্মদ মোহাম্মদ মোহাম্মদ-সোসাইটি

With the leadership of the Honourable Chairman, Honourable Members of the Bangladesh Red Crescent Society Board is as below:- Prof. Dr. M.S. Akbar, MP, Chairman, Mr. Hafiz Ahmed Mazumdar, MP Vice-Chairman, Advocate Tauhidur Rahman, Treasurer, Alhaj Md. Abul Bashar, Member, Mr. Lutfur Rahman Helal, Member, Dr. Habibe Millat, MP, Member, Dr. Shikil Shafiu Azam, Member, Advocate Shihabuddin Shahjahan, Member, Alhaj Principal Afzal Khan, Advocate, Member, Ms. Rehana Ashikur Rahman, Member, Mr. Talukder Abdul Khaleque, Member, Advocate Khondoker Ekramul Haque, Member, Ms. Razia Sultana Lura, Member, Mr. Shaikh Raishul Alam Moina, Member, Mr. Mahabub Zaman Bhulu, Member. To make this election peaceful, transparent and according to the Standing Order (P-26-1973) of BDRC, a three members election commission was formed; the members of the commission were: 1) Mr. Alhaj, Mutasim Billah Motu, Member and delegate Mehierpur RC unit, 2) Mr. Md. Solaiman, Secretary and Delegate, Tharguong RC Unit, 3) Mr. Jahid Hossain tukan, Secretary and Delegate, Jessore RC Unit, the Secretary General of BDRC acts as the Member secretary of the Commision and Mr. Nur Islam Khan, Director assist the SG. To make the election a successful one the following staff the Unit Affairs Department: Mr. Nur Islam Khan, Director, Ms. Rezina Halim, Deputy Director, Mr. Biplob Kumaar Biswas, Field Officer Ms. Rehana Parvin, Field Officer, Mr. Rakim Uddin, Computer Operator and Mr. Nayeem Ali, Messenger played efficient role.

Resource Management System: - To support KL in Resource Management System data base, Unit Affairs Department is collecting information of the Life members from 68 Units. As it is a continue process; monitoring, supervision and follow-up will be provided by Unit Affairs Department.

Monthly and Annual Report: To monitoring the activities of the 68 Units, monthly report is mandatory to send the Unit Affairs Department from the year 2010. Through this reporting UAD are able to understand the continuous process of the units and able to provide support where needed. Monthly absentee statement also has been regularised so the presence of the ULO in the units are conformed which is also help the ULO to implement the activities in time and it helps BDRC to keep its activities rolling on. Analysing these monthly report, Unit Affairs Department make a follow-up report and inform the authority for further actions. Unit Affairs Department provide 68 Units report including the NHO in the Annual Report with informative and lucrative way.

Relief Distribution: to support the winter affected people of Banderban and Gagipur Districts, BDRC distributed blankets. The Managing Board Members Mr. Shaikh Raishul Alam of Banderban Moina and Mr. Nazmul Haq of Gagipur witness the
Disaster Response Department

Cold Wave Response:

The current situation is very cold and the temperature is below freezing. The government and NGOs are working to distribute blankets and other necessities to those in need.

Early Recovery/Recovery Project

The Mahesen Early Recovery Operation is working to help families recover from the cold wave. They have distributed blankets, food, and other necessities to those in need.

Disaster Response Department

Blanket Distribution among cold wave affected families: In this year, 43,000 pcs of blanket distributed among 32,709 cold wave affected families of the country through BDRCS 68 branches. In which, 20,000 pcs of blanket were procured from BDRCS own fund and 21,000 pcs of blanket from DP Stock (BDRCS and IFRC) which had been distributed in most cold affected areas. An appeal for blanket also been launched in the daily newspaper. As a result, 5300 pcs of blanket had been received as donation from different banks and organizations.

Cyclone Mahasen Early Recovery Operation:

BDRCS with the help of IFRC under Emergency Appeal for Cyclone Mahasen, started its activities from October 2013 and completed by February 2014. Total 2800 beneficiary families of Patuakhali (1400) and Barguna(1400) has been assisted, among them 700 families of Shelter and latrine beneficiary, 700 families of Shelter beneficiary, 700 families of livelihood beneficiary and 700 families of Cash for Work beneficiary and sapling distribution for all families. The amount of assistance was for Cash for shelter (CFS)(BDT 20,000/family), Cash for livelihood (CFL) and Cash for training (CFS)(BDT 6000/family), Cash For Work (BDT 4000/family). Moreover PASSA and PHAST were provided through this project among the RCYs and the beneficiaries, which made a
significant change in the community to build house more stronger and to prevent diseases respectively.

After completion of the project a Lesson learned workshop was held in Gazipur from 5 to 6 March, 2014. Total 41 participants including Honorable Chairman, SG, Directors, Officers form IFRC, BDRCS and PNs were present in the Workshop.

**Flood Recovery**

**Project (Kurigram):** BDRCS with the help of British Red Cross (BRC) started Flood Recovery Project from July 2013 and finished its all activities March 2014 for assisting of the families affected by flood in 2012, at Char area of the district of Kurigram. Through the project, cash grant has been provided among 1000 beneficiary families an amount of BDT 20,000 each of the family and livelihood training on farming and cultivation. Total BDT 2,00,00,000 (two crore) distributed among the families in two phase. Moreover 1000 beneficiary families received training on “Knowledge and Skill training on proper use of fertilizer and pesticide” and 20 Reys and staffs are trained on First aid (FA) in which 10 of them received FA ToT.

**Relief distribution among the families affected by fire at Madhubag:** Relief distributed among 262 families affected by fire incident at Madhubag, Maghbazar. Among the beneficiaries each of 134 severely affected families received 1 box of family kits and 128 partially affected families received 1 blanket and 1 hygiene parcel box. Honourable minister, Disaster management and Relief, Mofazzal Hussain Chowdhury Maya and Honourable Chairman of the society Professor Dr. MS Akbar, MP were present in the distribution program and distributed the relief items among the affected families.

**Relief distribution among the families affected by fire at Madhubag:** Relief items distributed among 75 affected families of fire incident in different areas of Barisal (26), Kushitia (21) and Sherpur (28). Among the beneficiaries each of the beneficiary received 2 pcs of Tarpaulin, 1 box of family kits and 2 pcs of jerrycan.

1. Relief distributed among 706 affected families of Jessore (190), Satkhira (185), Dinajpur (250) and
Other Situation of Violence (OSV)

1. 8 families of a local religious institution face violence. Each of the families received 20 kg Rice, 5 kg Lentil, 2 liters Edible Oil, 5 kg Potato, 2 kg Sugar, 2 kg Baby Cereal, 2 kg Salt, 2 kg Laundry Soap, 2 pcs Bathing Soap, 2 pcs Male Clothing (Lungi), 2 pcs Female Clothing (Sharee), 1 box Match, 12 doz Candles, 6 pcs Blanket.

2. Relief distributed among 48 affected families of Chittagong district after political violence with the help of ICRC. Each family received BDT 30,500 for Cash for Food and Cash for NFIs support in total BDT 7,34,400.

Community-based Development Initiatives (CDI) Programme

Livelihood & Skill Development Sector:
In order to improve livelihoods of ultra-poor families living below poverty line were given IGA grant among 610 poor families living for running income generation activities (IGA). 135 families at Baladanga village and 146 poor families at Tebaria in Gopalganj were given 2nd installment for running IGA @ 5000.00 taka through cheque who started their IGA with earlier given 1st installment money.

159 poor families living below poverty line at Nazirdhigor village and 149 poor families living at Padmapukur in Rangpur were given 2nd installment for running IGA @ 5000.00 taka through cheque who started their IGA with earlier given 1st installment money.

Unit Secretaries of Gopalganj and Rangpur, Director, CDI program and senior Officers of Government were present during cheque distribution.

In order to improve sustainable livelihoods, Skill training on Livestock is imparted to 328 ultra poor family members living below poverty line who received IGA grant for starting profitable income generation activities in Gopalganj and Rangpur. 20 trained women are running tailoring shop in four communities who received tailoring training and sewing machines from CDI program.
Health & Education Sector:
Under CDI programme, 276 patients were given free
treatment through Mobile Medical Camps at four com-
unities in Rangpur and Gopalganj Units with specialist
physician. Health situation is improved due to providing
health awareness and communicable/ infectious diseases
are decreased in CDI communities. Trained volunteers
conducted 74 CRHFA sessions among 1462 men and
women to raise awareness on health issues. Resulting
from these sessions social awareness among villagers are
increased.
CDI Programme is implementing adult literacy in
achieving 100% literacy, 540 adult learners are provided
with sustaining literacy through 18 learning centers
under four communities. Literacy rate in the
communities are increased and they are
using their knowledge in their
daily life.

Watsan & Shelter
Sector:
Three shallow tube-wells and one deep tube-well
constructed in premises of four CIC under Gopalganj
and Rangpur Unit.
Intending to raise awareness and practice on
hygiene behaviour, trained volunteers
conduct 74 participatory hygiene and sanitation
transmission (PHAST) session at 12 communities in six districts. 42 awareness sessions on Participatory Approach for
Safe Shelter Awareness (PASSA) were conducted at
four communities through four PASSA committees
under CDI programme.

DRR & Development:
Four Community Information Centre (CIC) completed.
Four Community Information Centre (CIC) furnished
with required furniture, TV, Solar system and required
books were given for community library. Four CIC and
four community library are providing updated knowledge
among the community people.
Trained 20 community volunteers conducting sessions
on advantage of improved cooking stove among the
community people. In order to raise awareness on
wastemanagement, 42 compost pits are constructed as
model at CDI program area. Aiming to increasing
awareness on DRR, National Disaster Preparedness day
(NDPD) was observed at 12 communities in six
districts. CPC, CDRT, MCH and UDRT are holding
meeting regularly, according based on the decisions
taken in the meeting they are taking necessary initiative
to reduce risk for future disaster. Nazmul Azam Khan.
Disaster Risk Management (DRM) Activities

CCA Project: Two students from IDMVS of University of Dhaka was given opportunity to learn about mode of action of Red Cross and Red Crescent movement as well as assists to document of field activities of CCA project. At unit level, all the project communities celebrated ‘National Disaster Preparedness Day-2014’ with collaboration of local government authorities at Upazila and Union level and the activities include rally, discussion session, art competition etc. All the 21 members of UDRT of Gopalganj unit received a two days long refreshers training courses on ‘Climate Change Adaptation and Disaster management’. To create awareness on safe shelter, PASSA (Participatory Approach of Safe Shelter Awareness) exercise was held in 4 communities of Gopalganj and Noakhali units and based on exercise a ‘Model House’ was developed for each community. General knowledge, drawing & debate were organized by the change maker club of 8 school of project area following a prize giving ceremony for the top three winner of the competition being part of regular activities. Moreover, an orientation on CCA & DRR was given to LGIs officials include agriculture, fisheries & livestock department of Hatya upazila of Noakhali district. To ensure safe sanitary latrine especially in disaster period, a total 100 family from Huakua community of Bogra was provided with 5 rings and 1 slab for each family which distributed by Secretary General of BDRC. As regular activities, orientation on CCA/DRR in each school, CDMC & CDRT meeting, 221 small group discussions with quiz competition and consultation meeting on agriculture & health have also been conducted.

CBDRR Programme: In this quarter, training on WASH and flood shelter management for CDRC and CDRT at 10 communities were organized to ameliorate their skill on managing the shelter during and after the disaster and make the people changing their behaviour regarding hygiene issues. 5 days long ToT on DRR, CCA and basic concepts of Leadership with the...
participation of APO, CO and CDMC held at NHQ. After that the trained members facilitated the training for the CDRT members of their respective communities. In this programme, an initiative is taken to form Disaster Emergency Fund (DREF) in each community so that they can use the fund in any emergency during disaster and in this regard, 2 communities in Jamalpur form the DREF and started to collect fund from the community people. Land selection & registration for community resource centre at 10 communities have already been completed. Project Steering Committee Meeting (PSC), to have been updated the status of life of the programme and resolve far reaching ramification about the coordination between different management levels, has been held. As regular activities include monthly meeting of CDMC and Bi monthly coordination meeting of CDRT, CPP and CDRT coordination meeting for rapport building, PIC monthly meeting, school session, Small group discussions on DRR had been conducted at each community.

**V2RP:** Community Resource Centre, to ensure a platform for implementing project activities as well as sustainability of the project, have been established at 26 communities emphasizing the community people in decision making process. During this quarter, 61 water points have been identified and rehabilitated with the participation of community people and also provided repairing toolbox which rendered the access to safe drinking water than before. In addition, latrine distribution including installation and demonstration 3624 HH (2135 HH of Barguna and 1489 HH of Patuakhali) accounting 30% HH of each community has been reached results in reducing open defecation, diarrheal diseases and to improving sanitation practice. Consortium member of V2RP consist of six member (2 member from GRC, 2 from SRC and 2 from BRC) visited the 6 community of Patuakhali and Barguna and observed Mock Drill and met CDMC members as well as inspected project activities. Mr. Pat Foley, Livelihood Advisor, BRC conducted a Participatory Livelihoods Review in 3 communities and prepared a report guideline on how to provide livelihood support to the community people and in this regard, a program was organized to orient data collection process for livelihood beneficiary survey where 63 people include 34 male and 29 female were attended. After conducting the survey the analysis showed that 25% HH are Vulnerable and considered for livelihood support.

**UDRR Programme:** Under the DPSS project, with the support of American Red Cross, training on basic disaster management, awareness campaign, earthquake drill exercise have been conducted with a view to raising the awareness on city disaster and to improve disaster management skills among school children, teachers and parents by establishing proper disaster preparedness and response systems. In this regard, a total of 6 basic training on disaster risk management held in Rangpur and Dhaka unit where 183 participants include 173 (Boy-131, G-42) students and 10 teachers part took in the course.
Moreover, 60 participants in two individual groups include 50 students and 10 teachers received training on vulnerability & capacity Assessment (VCA) held at Dhaka & Rangpur Unit. Disaster preparedness plan to reduce the risk in terms of earthquake disaster has been formulated in 4 schools in Rangpur. As regular activities, 5 UDRT meeting as well as 58 safety club meeting have been conducted in Rangpur and Dhaka unit. Under the TRF project a medical camp was inaugurated at Khilgaon slum in Dhaka and 2 doctors provided day long medical services to 80 patients. As one of the output activities of CADRE project supported by ADPC, training on DRR & WATSAN was organized at Churupati and Jummapara slums at Rangpur with the active participation of 50 members of SDPC.

Community-based Development Initiatives (CHT-CDI) Programme

CHT-CDI program works for establishing self reliant community through developing socio-economic condition of most disadvantaged people at four communities comprising seven villages in Bandarban and Khagrachari. Based on the community needs, CHTCDIP planned to implement livelihoods development, health, water and sanitation, social evils, disaster preparedness and capacity building of the vulnerable people.

A plan of action (POA) of CHTCDI program prepared based on the findings of baseline survey. 25 members Unit Disaster Response Team (UDRT) for Bandarban and Khagrachari Unit were formed. 50 volunteers were included in this team. 25 members four Community Disaster Response Team (CDRT) in two in each districts were formed. 11 members community development committee (CDC) was formed for each community. 56 members of Unit Disaster Response Team (UDRT) in Bandarban and Khagrachari Unit were trained on First Aid (FA). In order to reduce different communicable diseases and develop health condition of the villagers in CHT-CDI program area, 28 volunteers were trained on community based health and first aid (CBHFA). Trained volunteers conducted 36 CBHFA sessions among 568 men and women to raise awareness on health issues. Nazmul Azam Khan, Director, CHT is visiting different communities to supervise and monitoring the CHT-CDI Program in order to smooth implementation.
Emblem awareness campaign held

As per BDRCS Action plan 2014 BDRCS, in collaboration with the ICRC, organized a 7 days long awareness campaign on RCRU emblem in Rajshahi and Pirojpur. The campaign included: 1. Two days Volunteers orientation and five days to door campaign. Fourteen groups were formed conducting campaign in 07 upazilas, 30 Municipalities ward and one Municipalities of two districts. Each group consisted with 3 volunteers at upazila level and 4 volunteers in at Municipalities level. A total 45 volunteers took part in the campaign. At first Two days long Volunteers Orientation on emblem campaigning was held in Rajshahi Cooki a jar restaurant conference room on 08 March -14 March 2014. Rezaul karim RajuVice-Chairman, Rajshahi City RC unit was present as chief guest while Chowdury Sarwar Jahan Secretary Rajshahi City RC unit, Alahi box Mondol and Advocate Zomsed Ali Executive Member Rajshahi City RC unit were present as special guest in inauguration session. Local journalists, pharmacy owners, RCY members were also present. The orientation session was facilitated by Mr.Kh. Enayetullah Akram Palash Assistant Director & Focal Person of the emblem campaign program.

Secondly Two days long Volunteers Orientation on emblem campaign was held at Pirojpur Uddipan training room on 24 January-30 January. A K M Samimul Siddique, Deputy Commissioner Pirojpur was present as chief guest. While Mrs. Laila Parveen Vice-Chairman, Pirojpur district RC unit, Advocate Syed Mohammad Shah Alam & Advocate M A Mannan Executive Member
পিরোজপুর এর কিছু শহরতলি এবং প্রায়শই পুরাতন এলাকায় প্রতিষ্ঠিত ছিল। এক্ষেত্রে সারাদিনী ও প্রায়শই পুরাতন এলাকায় প্রতিষ্ঠিত ছিল। এই কিছু শহরতলি পুরাতন এলাকায় প্রতিষ্ঠিত ছিল।

ফাঁকারী বাংলাদেশের সারা দেশে প্রতিষ্ঠিত ছিল। এই কিছু শহরতলি পুরাতন এলাকায় প্রতিষ্ঠিত ছিল।

ফাঁকারী বাংলাদেশের সারা দেশের প্রতিষ্ঠিত ছিল। এই কিছু শহরতলি পুরাতন এলাকায় প্রতিষ্ঠিত ছিল।
Red Cross & Red Crescent emblem is protected by national and international law and its proper use is controlled by legislation. BDRCS, with the support of IFRC, is conducting different activities through various programmes for creating public awareness to stop abuse of emblem. But still the abuse of emblem is not fully controlled. The Society has taken up door to door campaign programme from 2009. Out of 64 districts: activities will be implemented in 10 districts each year under this programme. Till to date, successful campaign has been completed in 30 districts.

RCRC is providing neutral humanitarian services all over the world. As such, proper use of emblem should be ensured to avoid any controversy in this regard. BDRCS with the support of ICRC has submitted a draft to the concerned ministry to reform the law in this connection. If the law is properly reformed, it will be easier for this campaign to stop abuse of emblem.

**BDRCS Mission**

To prevent and reduce human sufferings and save lives of the vulnerable people.

**BDRCS Vision**

To become an effective and efficient humanitarian organisation in Bangladesh by ‘doing more, doing better and reaching further’.