ADMINISTRATION DEPARTMENT

In February 2013, the department continued distributing Identity Cards for BDRCS officials/staffs at National Head Quarter (NHQ), Units, Maternal Care Hospital, Blood Donation centre and others. Key objective of this initiative was to increase accessibility of BDRCS to other institutions when need. A total of 300 officials/staffs were covered through this activity. Rest of the staffs will be enclosed within a very short time. Revenue Section of BDRCS provided financial support to prepare the ID cards. Besides these, visiting Cards for BDRCS officials had been prepared with the support of The Federation and Planning & Development Department of BDRCS.

For ensuring office and asset security of the Society, the department had prepared 10 days roster for guards and security persons. Office orders, circulars and notices were distributed among BDRCS officials/staffs at NHQ. A total of 46 officials/staffs had been reached through this activity. With due respect, BDRCS celebrated the International Mother Language Day on 21 February 2013. The program was started with Raising National Flag at NHQ with the participation of BDRCS officials/staffs.

CLIMATE CHANGE ADAPTATION (CCA) PROJECT

A Tri-partite MoU (Memorandum of Understanding) had been signed in between BDRCS, IFRC (International Federation of Red Cross and Red Crescent Societies) and BRAC University on 19 February at NHQ of BDRCS. Covering one of the CCA project activities, an announcement was made on the inauguration of a joint initiative for introducing Postgraduate Programme in Disaster Management at BRAC University. This joint initiative is a testimony of the commitment of CCA project. Key objectives of this collaboration were, to provide support creating expertise, through supporting talents for pursuing higher degree, in disaster management (DM) field and to promote & strengthen working relationship between BDRCS, IFRC and BRAC University, Bangladesh. Secretary General of BDRCS, Capt. (Retd.) Abu Bakar and Vice Chancellor of BRAC University, Professor Dr. Inun Nishat and Head of Delegation of IFRC, Tsehayou Seyoum signed the MoU. In that occasion, Treasurer, Advocate Tauhidur Rahman and Directors of different Department of BDRCS were present.
The officials/volunteers under the CCA project, working in humanitarian ground with high risk environment, had been brought into life insurance coverage. This initiative will provide social protection along with financial support to the project personnel. A total of 26 officers and volunteers of CCA project had received their insurance card from the Managing Director and CEO of Delta Life Insurance Company, Bangladesh.

In February 2013, CCA project had conducted 64 sessions with micro groups on Disaster and Climate Change issues in Manikganj, Bogra, Gopalganj and Noakhali district. Community people attained knowledge about various impact of climate change on livelihood and early warning system for the disaster situation. Besides these, quiz competition was arranged among the community people who participated in education sessions conducted by the CCA project. This activity helped the project personnel to measure the knowledge level of the participants on disaster and climate change related issues.

Achievements
- Signed tri-partite MoU between BDRCS, IFRC and BRAC University
- Introduced postgraduate programme on Disaster Management at BRAC University
- Distributed insurance card to 26 officers/volunteers of CCA project
- Conducted 64 sessions with micro groups on Disaster and Climate Change issues
- Conducted training on First Aid and Leadership with CDRT and CDMC respectively
- Distributed 13 swing machines as income generating support
- Distributed seeds to 16 female farmers of Pabnarpar community under Gopalganj Unit
- Conducted Health Advise sessions at Gopalganj, Bogra and Noakhali (Nijhumdwip) Unit
- Rearranged and oriented 8 Change Maker Clubs at Gopalganj, Noakhali and Bogra Unit
- Organized a two days long training on Fish Culture in South Digholkandi under Bogra Unit
- Formed RCY pool in Bogra RC Unit

Through this training, CDMC members will be able to actively participate in decision-making process, strategy setting, procedure development, and problem solving aspects. Besides these, being a leader they will be able to provide their efforts to create ownership among the people to build climate resilience communities.

Under the livelihood support and skill development initiatives, the beneficiaries of Pabnarpar Community under Gopalganj Unit and Huakua Community of Bogra Unit received 13 swing machines after successful completion of Tailoring training. This income generating support will create opportunities to be self sustainable. The project had been established a Seed Bank along with a committee formation that consists of 16 female farmers at Pabnarpar community of Gopalganj Unit. A total of 16 seed containers had been distributed to 16 female farmers and now, they can use the containers for reserving of Mother Seeds for the next season that will ensure seed security of the poor farmers.
CCA project had been rearranged 8 Change Maker Clubs at Gopalganj, Noakhali and Bogra Unit. The members of change maker clubs were introduced on CCA and DRR issues through a day long orientation. The members will be able to conduct similar session with school students for raising awareness on CCA and RDD issues, Health Advice sessions were conducted in the communities under Gopalganj, Bogra and Noakhali (Nijhumdwip) Unit. In those sessions, community people shared their health problems with doctor and received necessary consultation. A total of 196 male, female and child received doctor’s consultation.

In February 2013, the project organized a two days long training on Fish Culture in South Digholkandi under Bogra Unit. A total of 10 fishermen of South Digholkandi community participated in the training. Moreover, RCY Pool had been formed in Bogra Unit. Key objectives were to build capacity of youths in conducting orientation session for Change Maker Club and to develop skills to carry out the micro group sessions.

COMMUNITY BASED DISASTER RISK REDUCTION (CBDRR) PROGRAMME

Plan of Action (PoA) of 8 communities had been drafted with the representative of respective communities. The communities are Makhonerchar under Dewangonj upazila of Jamlapur, Charpatila under Charfession upazila of Bholo, Charjatin and Dasherhat of Monpura upazila under Bholo, Shaikhpur under Keshobpur upazila and Kathaltola under Monirampur upazial of Jessore, Puijala under Ashashoni upazila and Uttar Sharhsa under Tala upazila of Satkhira district. The workshops in different communities had been organized in between 18 February to 1 March 2013. In an average 53 participants were present in each of the community PoA workshop where 55% were female and 45% male).

A sharing session was organized with the representative (PIC/UEC) of respective Unit. Average 14 participants were present in the sharing meeting. Compilation of individual community planning in define format is under process.

Personnel of CBDRR project (DD/IC, APM and PMER) and officials of CCA project (Mr. Kamrul Islam & Mr. Harun-Ur-Rashid) jointly facilitated the workshops.

Two CDMCs (Community Disaster Management Committee) and two CDRTs (Community Disaster Response Team) were formed in two communities under Satkhira district. In order to ensure visibility of the project, office signboard was prepared and installed at Sheikhpura of Keshobpur upazial under Jessore district. Besides these, preparing Community Information Board (social maps/bill boards) for 8 communities of CBDRR project was under process and planned to complete by 15th Mach 2013. The project started to prepare questionnaire, for conducting the base line survey, with the support of IFRC.

SdRC team visited Dhalchar under Bholo on 4 February and Kulakandi under Jamalpur district on 7 February 2013. Chairman of BDRCS joined with the visitors at Dhalchar and Secretary General of BDRCS joined at Kulkand of Jamalpur. UNO (Upazila Nirbahi Officer) and Upazila Chairman of Islampur visited the programme and shared their views with BDRCS planning. Jamalpur RC Unit organized a sharing meeting with RC and local administration followed by dinner. A cultural programme was also organized for the visitors in Jamalpur Unit.

Model tube well and latrine had been installed at Kulkandi under Islampur upazila of Jamalpur district before SdRC visit. Flood water level was considered during installation of those WATSAN materials. An inauguration session was also arranged where SG of SdRC, SG BDRCS, Director and Deputy Director of CBDRR and Sr. DM Manager of IFRC were present.
The department distributed drinking water among the people in various places in the Capital city Dhaka, Bangladesh. The initiative, distribution of drinking water and oral saline, was started on 10 February 2013 that covers various places including Projonmo Chottor (A place besides Dhaka University where huge numbers of Bangladeshi people were gathered for seeking highest penalty for the people who involved in War (Freedom Fight) Crime). A total of 70 thousand people had been covered through 14 days initiative.

**DISASTER RESPONSE DEPARTMENT**

In February 2013, the departments had purchased and distributed blanket to cold sufferer and vulnerable families across the country. A total of 65,466 blankets had been distributed to 32,733 families through 64 Units of BDRCS. Each of the selected families received two blankets. Donations received from different sources were used in purchasing blankets for the vulnerable people. BDRCS and IFRC both provided support for successful completion of this humanitarian initiative.

Disaster Response Department had planned to extended financial support for flood and land slide affected people in Cox’s Bazar, Chittagong and Bandarban district of Bangladesh. A total of 8 thousand affected families under the mentioned areas will be covered through cash grant, cash for work and cash for training initiatives. A total of BDT 64 million (CHF 800,000) will be distributed among 8,000 families where each family will receive BDT 8 thousand (CHF 100). In this connection, cash for work had already been started with 50 families in Cox’s Bazar on 25 February 2013. Besides these, beneficiary selection was going on in 3 districts where NDRT (National Disaster Response Team) has deployed to conduct the survey. DGCHO and IFRC had jointly provided support to this program.

In February 2013, the department provided financial support to flood and river bank erosion affected people in Gaibandha and Kurigram district of Bangladesh. The cash grant initiative was conducted among 1000 affected families. Achieving improvement of livelihood status of the affected people, a total of BDT 1,17,58,000 (CHF 146,975) had been distributed among the families where each family received BDT 11,758 (CHF 147). DGCHO and IFRC had jointly provided support to this program.

**ESTATE DEPARTMENT**

In February 2013, Estate Department was engaged in collecting rents from different sources of BDRCS like Motojhil Vhaban, Mitford, Eskaton Road, Mirpur 01 No. Road, Mohakhali, Chittagonj Based Dipo, National Head Quarter, Leased Ponds, Pubali Bank etc. A total of BDT 97,53,320 (CHF 121,916.5) had been collected as house rent. However, there were some challenges, like non-cooperative attitude and internal problems of the commercial firms/institutions, for which rents from different sources couldn’t be collected (BDT 3,38,40,554/CHF 423007).

**Achievement**

- Distributed 65,466 blankets to 32,733 cold wave sufferers and vulnerable families
- Started cash for work with 50 families in Cox’s Bazar
- Distributed BDT 1,17,58,000 (CHF 146,975) to flood and river bank erosion affected people in Gaibandha and Kurigram district
- Distributed drinking water and oral saline in Dhaka city that covers 70 thousand people

**Achievement**

- Collected BDT 97,53,320 (CHF 121,916.5) as house rent
- Still to collect BDT 3,38,40,554/CHF 423007
FUND RAISING DEPARTMENT

In February 2013, Fund Raising Department made liaison with different business firms about procurement of BDRCS souvenir items. A total of BDT 35,145 (CHF 439.31) had been collected by selling BDRCS souvenir items to BDRCS officials/staffs, different institutions, business firms and individuals. For donation box and collecting quotation, the department had communicated with different firms and well-off individuals.

Thanks Letter’s with gift items had been distributed among the donors who provides financial support during fund collection for ‘Cold Wave Sufferers’ across the country. Director and Deputy Director of Fund Raising Department had distributed the above mentioned items personally to the head of respective institutions, commercial firms and well-off individuals. During the meeting, respective personnel expressed utter delight and interest in contributing different humanitarian initiatives of BDRCS. The ‘Thanks Giving Protocol’ was very effective in building primary relationships with those institutions which, if properly maintained, may lead to formal ‘Corporate Partnerships’.

Achievement

- Collected BDT 35,145 (CHF 439.31) by selling BDRCS souvenir items
- Distributed ‘Thanks Letters’ with gift items to the donors who supported in BDRCS initiatives for ‘Cold Wave Sufferers’

HEALTH DEPARTMENT

In February 2013, staffs of Public Health in Emergency (PHiE) project conducted field visits and supervised volunteer’s activity. They also relocated previously trained volunteers for future training at different upazila’s under Pirojpur (Pirojpur, Mathbaria, Vhandaria, Nazirpur) and Bagerhat (Bagerhat, Sarankhola and Moralganj upazila) district. A total of 436 people were rehydrated and trained on hand wash. Besides these, 178 health education sessions were organized in the community with 3680 participants. BDRCS with the collaboration of IFRC had jointly provided support for the completion of these activities. However, the demand from the volunteer site was to arrange more training.

Achievement

- PHiE project staffs conducted field visits, supervised volunteer’s activity and relocated previously trained volunteers
- Conducted 178 health education sessions in the community with 3680 participants
- 13,168 patients received various health care services through 56 MCH centres of PHC programme
- Road Safety Project of Health Department conducted performance review meeting at Comilla and Feni Red Crescent Unit
- Replenished first aid kits at Dhaka-Banapole and Sylhet high way.

In February 2013, Primary Health Care (PHC) programme provided services on Ante Natal Care (ANC), normal delivery, Post Natal Care (PNC), health education, general patient care, Expanded Program of Immunization (EPI) and pathological facilities through 56 MCH (Maternal and Child Health) centres. Out of 56 MCH centres, 6 centres have collaboration with Risk Reduction through Empowering Women (GRC, CRC consortium) Project. Another 11 MCH centres are implementing prevention of non communicable disease (NCD) and 5 MCH centres are implementing Anemia prevention activities in collaboration with Japanese Red Cross (JRC). Another 5 MCH centres are implementing Environment Friendly and Smoke Reduces Stove interventions in collaboration with GIZ (German International Cooperation). A total of 13,168 patients covering 27 districts were served through different services of MCH centres. The following figure represents the beneficiary coverage through different health care services.

However, the challenges were to improve the quality of health care services and manage transport facilities for regular monitoring and supervision of MCH centres.

Achievement
In February 2013, Road Safety Project of Health Department conducted performance review meeting at Comilla and Feni Red Crescent Unit. A total of 14 road safety volunteers participated in the meeting and received replenish kits. Besides these, the project also replenished first aid kits at Dhaka-Banapole and Sylhet high way. A total of 12 road safety volunteers attended and received first aid kits. The following table represents the services that provided to injured people by the project.

<table>
<thead>
<tr>
<th>Name of spots</th>
<th># of Accident</th>
<th>Provide FA</th>
<th>Refer</th>
<th>Counseling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golora mor, Mnigonj</td>
<td>3</td>
<td>6</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Goalanda, Rajbari</td>
<td>2</td>
<td>4</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Chandipur, Faridpur</td>
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<td>4</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Ramnagor bazar, Magura</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Bastaler mor, Jessore</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Digirper, Banapole</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Kachpura, Narayangong</td>
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<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Bhaverchar, Munshigonj</td>
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<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Paduerbazar, Comilla</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Feteper, Feni</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Nijampur, Chittagong</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sotocumira, Chittagong</td>
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<td>1</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Basherpul, Norshingdi</td>
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<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Bhairab, Kishorgonj</td>
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<td>3</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>Bariura, B.Baria</td>
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<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Nurpur, Hobigong</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Serpur, Mowlobibazar</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Otirbari, Sylhet</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>34</strong></td>
<td><strong>42</strong></td>
<td><strong>27</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**INFORMATION AND COMUNICATION TECHNOLOGY (ICT) SECTION**

Under Digital Divide (DD) Project, BDRCS received 150 email accounts for the use of Units and Staffs’. Due to limited number of email account and costing for each account per year ($ 23 /BDT 1840), ICT Section of P&D Department was able to provide email accounts to 68 Units and covered only high officials from Deputy Director to Chairman of BDRCS. Recently, under a MoU (called Office 365 Big Bang Approach) signed between IFRC and Microsoft Corporation, the cost for email accounts had been wavered and BDRCS got total 3000 accounts for free of cost. It’s mentionable that, BDRCS was continuously pushing for the reduction of account cost and as well as increase the number of account. With this extended support, BDRCS would be able to collaborate and share information effectively and at the same time, it will save USD 69,000 (BDT 55,20,000) per year. ICT section has started to create and distribute new email accounts to NS officials/staffs. From now on, the number of email account user number will be updated from 150 to 3000 users.

New view of Office 365 Outlook for RCRC Movement

In February 2013, one laptop had been handed over to Information Department of BDRCS. The section, as routine activity, had extended necessary IT supports and services to NHQ based Departments and individuals of BDRCS. Besides these, the section had been updated the BDRCS website. Local Area Network (LAN) had been updated in P&D, Training, CDI and DRM department of BDRCS.

**Achievement**

- BDRCS received 3000 accounts for free
- Handed over one laptop to Information Department of BDRCS
- Provided IT supports and services to BDRCS NHQ and Units
- Updated BDRCS Website
- Updated LAN in P&D, Training, DRM Department and CDI programme
**LEGAL BASE DEPARTMENT**

In different Zilla and City Units, 4 Writ Petitions and 3 Title Suits regarding establishment of Executive Committee (EC) were under process in High Court, Appeal Department and respective District Judge Courts. Besides these, several activities were under process to update like 9 Writ Petitions regarding job issues of BDRCS staffs and officials, 2 Leave to Appeal, 2 Suits for BDRCS shop rent, 1 Writ for engagement of property developer company, 4 Suits regarding BDRCS land, 1 Money Suit for BDRCS financial issues, 1 Suit for BDRCS rent, 1 Writ Petition for staff remuneration & other benefits in Jesmin Hospital in Chittagong and CEP project, 1 Writ Petition for staff transfer and 1 Writ Petition for returning 189 Bangladeshi nationals from Andaman.

**Achievement**

- 4 Writ Petitions and 3 Title Suits for EC establishment
- 9 Writ Petitions regarding job issues
- 2 Leave to Appeal
- 2 Suits for BDRCS shop rent
- 1 Writ for engagement of Developer Company
- 4 Suits regarding BDRCS land
- 1 Money Suit for BDRCS financial issues
- 1 Suit for BDRCS rent
- 1 Writ Petition for staff remuneration & other benefits
- 1 Writ Petition for staff transfer
- 1 Writ Petition for returning 189 Bangladeshi nationals from Andaman

**PMER (PLANNING MONITORING EVALUATION AND REPORTING) SECTION**

In February 2013, CRC (Canadian Red Cross) quarterly report had been finalized with incorporating received feedbacks and sent to respective person for taking necessary action. For upcoming financial year 2013-14 of CRC, action plan on Organizational Development (OD) initiatives had been prepared through consulting with OD Adviser-IFRC, P&D Director and personnel from ICT & PMER Section of BDRCS.

Draft ToR (Terms of Reference) on PMER had been prepared which identifies the specific areas where PMER Section could provide support to BDRCS. Besides these, a presentation on PMER had been prepared for SdRC (Swedish red Cross). Key objectives of this initiative were to share ongoing activities and future plan of PMER Section and manage funds for longer run.

Besides these, PMER had provided support to Planning and Development Department for preparing their presentation for SdRC.

In February 2013, the section provided support to prepare the report on ‘Partnership Review Talk between the Bangladesh Red Crescent Society (BDRCS) and the Swedish Red Cross (SRC)’. MAR (Monthly Activity Report) of October, November and December 2012 had been collected from different departments of BDRCS and already started preparing the compilations of those MARs.

**Achievement**

- Prepared and finalized CRC Quarterly report for Oct-Dec, 2012
- Developed ToR for PMER
- Prepared report on ‘Partnership Review Talk’
- Collected MAR for October, November and December 2012 from different departments

**PLANNING AND DEVELOPMENT DEPARTMENT**

On 20 February 2013, BDRCS organized a meeting with Health and Family Planning Affairs to discuss about Legal Base Issues. Besides these, hon’able Chairman of BDRCS had delivered Official Letter to Prime Minister regarding Legal Base Issue. Organizational Development and P&D Department had jointly been prepared and circulated job descriptions for the Directors of different Departments of BDRCS. After receiving feedback from concerned departments, JDs will be finalized. Proposal of TRF (Tsunami Residual Fund) had been sent to The Federation for modification and deliver to KL, AP Zone Office. Newly recruited PMER Officer involved in collecting MARs (Monthly Activity Report) from different departments of BDRCS.

**Achievement**

- BDRCS organized a meeting with Health and Family Planning Affairs
- Delivered letter to Prime Minister regarding Legal Base issue
- Prepared and delivered Job Descriptions for the Directors of BDRCS
- Submitted TRF proposal to the Federation
RISK REDUCTION THROUGH EMPOWERING WOMEN (RREW) PROJECT

In February 2013, awareness raising sessions on Health Care and Basic First Aid had been conducted in 18 villages under 6 MCH (Maternal and Child Health) Centres within the RREW project interventions areas. A total of 158 health awareness sessions had been conducted which covers 2748 people (figure represents the distribution of participants).

Through these sessions, VDC members including community people have gathered knowledge on health care & basic first aid. Besides these, facilitation skill of volunteers has also been increased and they would be able to conduct such awareness session for others. The following table represents the area coverage through awareness sessions:

<table>
<thead>
<tr>
<th>#</th>
<th>Name of Center</th>
<th>Name of covered villages</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Dhalahar Centre MCH</td>
<td>Dhalahar, BrahmonKhati &amp; Gonopotikhati</td>
</tr>
<tr>
<td>02</td>
<td>Kazlakati Centre MCH</td>
<td>Kazlakati, Andharmanik &amp; Karigorpara</td>
</tr>
<tr>
<td>03</td>
<td>Bankerhat Centre MCH</td>
<td>Vaduria-1, Vaduria-2 &amp; Char Chotkimara</td>
</tr>
<tr>
<td>04</td>
<td>Dularhat Centre MCH</td>
<td>Char Tofazzal, Nurabad &amp; Char Jumuna</td>
</tr>
<tr>
<td>05</td>
<td>Tetulia Centre MCH</td>
<td>Kesa, Kolia &amp; Haidbas</td>
</tr>
<tr>
<td>06</td>
<td>Horinagar Centre MCH</td>
<td>Kultoli, South Kodomtoli &amp; Dhumghat</td>
</tr>
</tbody>
</table>

Orientation sessions on First Aid had been organized in Tetulia and Horinagar MCH Centres under Satkhira district. After the session, First Aid kits had been distributed among the participants. Key objective of the orientation was, to aware the participants about First Aid that they can reflect when required. A total of 53 VDC members participated in the orientation session. BDRCS and German Red Cross (GRC) had jointly provided support to complete the program.

In February 2013, orientation sessions on Basic Gender Sensitization were organized in Tetulia and Horinagar MCH Centres in Stakhira district.

Key objective was to develop recourse person thus they can conduct awareness sessions in the community later on. A total of 25 participants attained through the orientation. However, the challenge was to arrange suitable schedule for this orientation due to unstable political situation across the country. BDRCS staffs and technical officers of the project provided effective support for the successful completion of this event. The project had updated service status and CV’s working days report of 6 MCH centres which will lead to increase quality of centres services in RREW working areas.

Achievement
- Conducted awareness sessions on Health Care and Basic First Aid in 18 villages under 6 MCH centres
- Organized orientations on Basic First Aid and Basic Gender Sensitization in Tetulia and Horinagar MCH centres under Satkhira district
- Updated service status and CV’s working days report of 6 MCH centres

TRAINING DEPARTMENT

In February 2013, training session on Basic First Aid had been arranged with Voluntary Service Overseas Bangladesh (VSOB). A total of 16 volunteers of VSOB received key information on RCRC movement and trained on Basic First Aid. The participants were interested and motivated to share their acquired First aid skills and key messages of RCRC to others.

One staff from Training Department of BDRCS participated in Sphere ToT (Training of Trainer). Key objectives were to develop capacity of BDRCS staff on Sphere Issues thus they can provide Sphere Training to others when required and to create trainers on Sphere Project. The ToT was organized by IFRC on 12-17 February 2013.

Achievement
- Organized training course on Basic First Aid with VOSB
- Officials from Training Department participated in ToT and VCA training
Another staff from Training Department participated in VCA (Vulnerability and Capacity Assessment) and Search & Rescue training from 10 February to 16 February 2013. Key objective was to provide theoretical and practical knowledge on VCA and Search & Rescue to BDRCS’s employee and also disseminate RCRC messages and humanitarian values. IFRC and UDRR project had jointly organized the training.

**URBAN DISASTER RISK REDUCTION (UDRR) PROGRAMME**

In February 2013, training on VCA and Light Search had been organized for the Master Trainer Team members. with the support of American Red Ross (ARC). Seven days long (from 10th to 16th February 2013) training was arranged at Proshikha Human Development Center, Manikganj, Dhaka. A total of 12 UDRT members, 2 ULOs, 2 Organizers and 1 Assistant Programme Officer from Dhaka City Unit and Rangpur Units were participated in the training. Besides these, participates from Madaripur, Tangail, Shariatpur, Pabna, Rajshahi Unit and NHQ had also been participated in the training. American Red Cross (AmCross) provided support to conduct the training.

The programme organized UDRT meeting in Dhaka and Rangpur Unit. A total of 25 UDRT members were participated in each meeting. Training for Local Master Instructor was also organized at Rangpur Unit on 03-07 February 2013. A total of 25 school teachers from 25 schools participated in the training.

**Achievement**

- Organized VCA and Light Search training for Master Trainer Team Members
- Organized UDRT meeting in Dhaka and Rangpur Unit

**UNIT AFFAIRS DEPARTMENT**

In February 2013, total 33 Life Members were enrolled in different Units and National Head Quarter (NHQ). All the enrolled members are involved in RCRC Movement and fund collection. The department issued Life Membership Certificates to 221 persons. However, the challenge was availability of the list of Life Members and shared money to respective department in proper time. Besides these, a total of BDT 10,505 (CHF 125) had been collected as shared money from Units and NHQ.

Resolution of Annual General Meeting (AGM) had been distributed among the stakeholders such as Honorable President’s Office, 4 related ministries, all departments of BDRCS, ICRC office, IFRCS office, 115 delegates and 68 Units. Key objective was to share the decisions that have been taken in the meeting.

Monthly Activity Report (MAR) had been collected from 68 Unit Offices. The department treated the MAR as a significant tool in order to know the updated information about Units.

**Achievement**

- Enrolled 33 Life Members in different Units and NHQ
- Issued 221 Life Membership Certificates
- Collected BDT 10,505 (CHF 125) as shared money from Units and NHQ
- Distributed the resolution of AGM to different stakeholders
- Collected MAR from 68 Units

**VULNERABILITY 2 RESILIENCE (V2R) PROJECT**

In February 2013, the project recruited Community Organizer (CO) and Upazila Project Organizer (UPO) for Barguna and Patuakhali Unit Office. A total of 24 CO (14 for Barguna Unit & 10 for Patuakhali Unit) and 1 UPO for Patuakhali Unit had been recruited. All the staffs were deployed at upazila and the community level to implement project activities. However, the challenge was to manage local influence during the recruitment process. The recruitment was completed with the collaboration of BDRCS, Barguna & Patuakhali PIC and British Red Cross.

Workshop on project orientation was organized for the recruited Community Organizes (CO) at Social Development Agency (SDA), Patuakhali. The workshop focused on project interventions along with basic DRR, WASH (Water Sanitation and Hygiene) and livelihood issues. Roles and responsibilities of COs were also discussed with the participants.
A total of 31 staffs of V2R project were participated in the orientation workshop. However, challenge was to manage the program within a short time. BDRCS and British Red Cross had jointly provided support for the successful completion of the program.

Workshop on Reporting & Accountability was organized at Scout Hall Room, Patuakhali. Through different sessions, PIC/EC members under Barguna and Patuakhali Units were motivated to ensure maximum Accountability to donor as well as to beneficiaries. They tried to find out Indicators for Unit capacity building to implement resilience projects. However, challenge was to adjust the time for V2R Team & Unit PIC/EC members to get together for attending in workshop. BDRCS and British Red Cross had jointly provided support to this workshop.

During the Bangla Academy Book Fair, a total of 25 RCY members under NHQ had been participated in Primary Health Care program for health service delivery. Besides these, total 20 RCY members provided free safe drinking water and Primary Health Care at Shahbagh Projonmo Chottar from 11 to 21 February 2013.

On 3 February 2013, fire incident was happened at Agargaon Slam areas where 12 RCYs provided primary health care and search & rescue support.

YOUTH AND VOLUNTEER DEPARTMENT

On 11-12 February 2013, workshop with Youth Chiefs of 68 Units had been organized at training room of BDRCS NHQ (National Head Quarter). Key objective was to formulate recommendations to accelerate the implementation of youth activities across the country. The workshop was chaired by hon’ble Chairman of BDRCS, Dr. M. S. Akbar, M.P. Education Secretary, Dr. Kamal Abdul Naser Chowdhury was the Chief Guest and Professor Fahima Khatun, Director General of Secondary and Higher Secondary Education Department was present as Special Guest in the workshop.

On 17-20 February 2013, training on RCRC Basic, Primary Health Care and Disaster Management had been organized at Rajshahi City Unit. A total of 50 participants (including 4 students & 1 teacher from each 6 Schools and 4 Colleges) received training on the mentioned issues. Key objective of those training was to enhance capacity of the participants on training issues so that they can conduct similar training in their respective areas.

On 3 February 2013, fire incident was happened at Agargaon Slam areas where 12 RCYs provided primary health care and search & rescue support.

During the Bangla Academy Book Fair, a total of 25 RCY members under NHQ had been participated in Primary Health Care program for health service delivery. Besides these, total 20 RCY members provided free safe drinking water and Primary Health Care at Shahbagh Projonmo Chottar from 11 to 21 February 2013.

On 18 February 2013, Primary Health Care Centre had been installed at Shilpo Kola Academy where a Seminar & Cultural Program entitled ‘One Billion Raising’ was held. A total of 10 RCYs under NHQ were involved in delivering health support to the people. On 19 February 2013, a rally was arranged as a part of celebrating International Mother Language Day. On that day, Primary Health Care centre was installed where 8 RCY provided health care support to the people.
On 2 February 2013, Noakhali Red Crescent Unit organized 4th Youth Conference. A total of 300 RCYs and 50 teachers from 57 institutions were participated in the conference. District Commissioner of Noakhali district, Mr. Sirajul Islam inaugurated the Youth Conference. Director of Youth and Volunteer Department along with other officials participated in the conference. Training on RCRC Basic, Primary Health Care, Leadership, Coeducation, Search and Rescue had also been provided to the participants.

**Achievement**
- Organized workshop with Youth Chiefs of 68 Units at training room of BDRCS NHQ
- Conducted training on RCRC Basic, Primary Health Care and Disaster Management at Rajshahi City Unit
- RCYs provided primary health care and search & rescue support to a fire incident at Agargaon Slam
- RCYs provided primary health care in Bangla Academy Book Fair, Shilpo Kola Academy and Shahbagh Projonmo Chottar
- Organized ‘4th Youth Conference’ by Noakhali Red Crescent Unit

**HUMAN RESOURCE DEPARTMENT**
In February 2013, the department was involved in various activities like transfer, recruitment, processing resignation, staff regularization and yearly increment for BDRCS staffs. The department had processed for inter department transfer of 11 officials and 5 staffs, recruitment of 4 staffs including 2 contractual staffs, resignation of 1 staff, promotion of 2 officials in NHQ, inclusion of 1 staff in provident fund and yearly increment for 14 staffs in BDRCS NHQ and various projects.

**Achievement**
Processed of 17 inter department transfer, recruitment of 4 staffs, resignation of 1 staff, promotion of 2 officials, provident fund for 1 staff and yearly increment for 14 staffs.

**TRACING DEPARTMENT**
The Department had distributed Hygiene kits among 992 foreign detainees in different jails of Bangladesh. In this connection, concerned Unit tracing team had been activated and coordination had been made with local government and jail authorities. During this reporting period, 3 Units had been distributed the kits which covers 80% of the total planned work. However, the challenge was to coordinate with different jail authorities.

RFL services had been extended to 80 Bangladeshi nationals rescued by coast guard of Sri Lanka. During the reporting period, 50% coverage of this initiative had been made as Sri Lanka Red Cross Society has provided food, hygiene kits and medical support to the rescued and BDRCS is persuading the Government to arrange their repatriation. ICRC, Sri Lankan Red Cross Society, Ministry of Foreign and Concerned Units had jointly provided support to this activity. However, the challenge was to arrange fund for covering repatriation cost for the rescued Bangladeshi Nationals.

Training on RFL service had been organized at NHQ BDRCS with the collaboration of ICRC, training department and 7 Units of BDRCS. A total of 25 tracing team members, including 23 from 7 Units and 2 volunteers from NHQ, were participated in the training. However, the challenge was mobility of the participants due to political strike across the country.

Mr. K F Shah Alam, Director Finance, Monowara Sarker, Director Tracing and Mr Nur Islam, Director Unit Affairs were present in the inauguration session of RFL training.
Red Crescent Message (RCM) had been exchanged in 6 families under Cox's Bazar and Madaripur district. Key objective was to reduce anguish of the family members by establishing communication. A total of 40 people had been reached through this activity. However the challenge was to reach the families due to incorrect cell phone numbers.

The department had also handled 109 family notifications that received from Thai Red Cross Society for Myanmar Nationals in Bangladesh.

**Achievement**
- Distributed Hygiene kits among 992 foreign detainees
- Provided RFL services to 80 Bangladeshi rescued by coast guard of Sri Lanka
- Organized training on RFL services
- Exchanged RCM to 6 families
- Handled 109 family notifications received from Thai Red Cross Society

**Important Contacts (queries and grievances)**

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